



# TEXAS BIBLE COLLEGE

## ACADEMIC CATALOG

**2022-2023**

*The mission of Texas Bible College is “to educate and equip servant leaders for a lifetime of exceptional Apostolic ministry worldwide.”*

3900 College Drive  
Lufkin, Texas 75901  
[www.tbcnow.com](http://www.tbcnow.com)

Faculty Assembly approved:  
President approved:  
TBC BOD approved:

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# ACADEMIC CATALOG

## 2022-2023

*Texas Bible College publishes an annual academic catalog for informational purposes only. The catalog is not a contract between Texas Bible College and any person or entity. Although the College strives to ensure the currency and accuracy of all catalog information, if any catalog content conflicts with current or amended Texas Bible College policies or regulations, the College policies and regulations will control and govern. Texas Bible College publishes all policies and regulations in the Policies and Procedures Manual, which is available online. The content of the catalog is subject to modification and change at any time in order to accommodate changes in academic programs, services, resources, policies, regulations, and procedures, as well as changes in state and federal laws and regulations.*

*The College reserves the right to select the courses offered during any semester, and the College does not offer all courses listed in the Catalog each semester or each academic year. Each semester, the College produces an online course schedule listing those courses offered in that semester. The College publishes each semester's course schedule as early as possible prior to the beginning of the semester.*

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# THE PRESIDENTIAL WELCOME

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I want to personally welcome you to Texas Bible College for the 2022-2023 school year! TBC is a place that truly feels like family. We have a highly qualified and experienced faculty and staff who care about you. They are here to not only fill your minds with knowledge but to fill your souls with faith.

Since 1964, Texas Bible College has existed to train and develop Christian leaders who are both strong in spirit and sound in doctrine. We believe in our mission to educate and equip servant leaders for a lifetime of apostolic ministry worldwide. To fulfill that mission, students must obtain maturity in spiritual growth and acquire a well-rounded knowledge of the Word of God. You must develop a hunger for Spirit and truth and equip yourself for leadership in the area of your calling.

**WE ARE HERE TO HELP!** Our prayer is that you will be empowered to serve the church and impact the world for Jesus Christ.

Eugene Wilson  
*President*





# AN APOSTOLIC HERITAGE OF EXCELLENCE

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In November 1961, a Texas District committee, chaired by District Superintendent V. A. Guidroz, reported its recommendation to establish a doctrinally-sound, spiritually strong Bible college in the District. In turn, the District Conference constituency voted unanimously to establish the Texas Bible College for the express purpose of training ministers and Christian workers. After much planning, Texas Bible College opened its doors in Houston, Texas in January 1964.

One of the most significant factors contributing to the strong start of Texas Bible College was the unique ministerial environment in Houston during the mid-1960s. Strong, dynamic pastors provided the much-needed leadership necessary for the College's success. Those Houston leaders greatly impacting TBC included James L. Kilgore, C. L. Dees, O. W. Williams, Arless Glass, Wayne McClain, Franklin Jones, T. G. McNeely, Orlin R. Fauss, and Oliver Fauss. These influential apostolic pastors and their congregations provided encouragement and support to early TBC leaders building a consistently sound foundation for the College. Fred Foster was elected as the founding president; serving the College from 1964 to 1970. Following President Foster to the present, the College has and is being led by dedicated leaders:

- 1971-1971 James L. Kilgore (interim)
- 1971-1977 E. L. Holley
- 1977-1979 C. E. Lott, Sr.
- 1979-1982 T. M. Jackson
- 1982-1996 J. R. Ensey
- 1996-2001 James Kilgore (interim)
- 2001-2005 James E. Boatman
- 2005-2014 Bret Cooley
- 2014-2015 Carl McLaughlin (interim)
- 2015-2021 Gary Carter

At a special-called district conference in Mesquite, Texas, the Texas District constituency approved the College move from its storied Houston campus to the Texas District Campground in Lufkin, Texas. To plan and facilitate this move, the College closed for one academic year (the 2001 Fall semester through the 2002 Spring semester). The College reopened in the Fall of 2002, closing the Houston chapter of the College's history after thirty-eight years at that location – and its great legacy continues in Lufkin!

Guided by its foundational principles, Texas Bible College has become a leading higher education institution in educating and equipping apostolic ministers and committed workers for God's great church. Continual program and facilities expansions have kept pace with the ever-increasing demands for growth and innovation. The College now offers four major fields of student in Christian Ministry – Christian Counseling, Missiology, Music and Theology concentrations.

Entering the College's 55<sup>th</sup> year, the Boards of Directors and Trustees approved the pursue accreditation. The administration, faculty, staff and students are committed achieving this challenging task. In April 2021, Texas Bible College welcomed Dr. Eugene Wilson as the ninth President of the the College.

*History by Program Chair Richard Davis*

# VISION, MISSION, AND CORE VALUES

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**Texas Bible College is a Oneness Pentecostal institution of higher education with the express vision, mission, core values and statement of faith that follow:**

The **VISION** of Texas Bible College is “to proclaim the gospel of the Lord Jesus Christ throughout the world.”

The **MISSION** of Texas Bible College is “to educate and equip servant leaders for a lifetime of exceptional apostolic ministry worldwide.”

The **CORE VALUES** of Texas Bible College have their foundation in the Scriptures, as described in James 3:17 (KJV):

“But the wisdom that is from above is first pure, then peaceable, gentle, and easy to be intreated, full of mercy and good fruits, without partiality, and without hypocrisy.”

Being guided by wisdom from God, the members of the TBC community and family highly respect and greatly value one another and striving to demonstrate these godly attributes:

**PURE...** authentic, chaste, clean, and without any hidden agenda.

**PEACEABLE...** amiable, friendly, calm, meek, tranquil, and in harmony with all.

**GENTLE...** compassionate, pleasant, disciplined, temperate, and intentionally kind.

**EASILY INTREATED...** considerate, open-minded, open-hearted, and understanding.

**FULL OF MERCY...** gracious, forbearing, tenderhearted, quick to forgive, no ill will.

**WITHOUT PARTIALITY...** unbiased, fair-minded, equitable, and respectful of all.

**WITHOUT HYPOCRISY...** forthright, genuine, humble, and living transparently.

# STATEMENT OF FAITH

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It is imperative an institution of higher education for future ministers, missionaries, and Christian workers be fully committed to the doctrinal positions of its sponsoring body. The entire Texas Bible College (TBC) community, including its administrators, faculty, staff and governing board members, fully support of the Articles of Faith of the UPCI. There are three areas where agreement is of vital importance.

## THE MESSAGE

The TBC message encompasses the doctrinal truths of the Oneness of God, the Person and work of Jesus Christ, the plan of salvation, the subsequent lifestyle, the reality of heaven for the saved, and eternal damnation for the lost. These cardinal doctrines are expressly defined in the Scriptures, which is inerrant and God-breathed (II Peter 1:21; II Timothy 3:16).

The members of the TBC community and family believe and teach that all men are lost until they are born again according to John 3:5 and Acts 2:38; that faith toward God, repentance from sin, water baptism in the name of Jesus Christ, and the infilling of the Holy Spirit constitute the new birth and are essential to salvation (Acts 2:38; II Thess. 1:8); that holiness and separation from the world are essential to any Christian's lifestyle (Heb. 12:14; Titus 2:11-12; I Cor., 6:9-11); that Jesus Christ is the fleshly manifestation of the one true God revealed to us in the Old Testament canon (I Tim. 3:16); that the return of Christ for His church is imminent (Titus 2:13; Acts 1:11; Rev. 22:20); that heaven and hell represent the eternal abodes of the saved and the lost, respectively (Col. 1:5; II Thess. 1:9).

## THE MISSION

As it awaits the return of the Lord Jesus, the church's mission is to "Go ye therefore, and teach all nations....to observe all things whatsoever I have commanded you...Preach the gospel to every creature...and that repentance and remission of sins should be preached in his name among all nations, beginning at Jerusalem...As my Father hath sent me, so send I you" (Matthew 28:19, 20; Mark 16:15; Luke 24:47; John 20:21).

The above passages express the necessity for all believers to be evangelistic – directly involved in proclaiming the gospel to the lost, so those who do not know the Lord may believe and manifest their faith in God by obedience and be saved. The church should not cease this activity until all men have heard the gospel (Acts 1:8; 17:30). After believers have expressed their faith in Jesus Christ and obeyed the gospel, they should be assimilated into local churches (Rom. 16:5, 16; I Cor. 4:17), submitting to spiritual authority (Heb. 13:17), to share fellowship with others and be taught the principles of righteousness (Titus 2:11, 12; Col. 3:16; II Tim. 2:2). These churches should collectively and aggressively evangelize their communities, their nation, and their world (Acts 1:8). They ought to believe God will confirm His word with signs following (Mark 16:20), adding to the church daily such as should be saved (Acts 2:47), and that evangelism mixed with faith will produce an ingathering of souls

until He comes. The church's mission is perhaps best expressed in the motto of the United Pentecostal Church International:

*"The Whole Gospel to the Whole World by the Whole Church."*

## THE MEANS

The ways and means to achieve the College's vision and mission is to employ the methods by which the whole church reaches the whole world, and thereby, is Apostolic in its life-changing message. The body of Christ is not left to its own designs in the matter of evangelism. Preaching and teaching everywhere (Mark 16:20), then, making disciples of those who believe, is the primary means of reaching the world. But God did not commission us to do a spiritual work through carnal means. He has provided the proper spiritual equipment to perform the task! The weapons of our warfare are not carnal, but mighty through God to the pulling down of strongholds (II Cor. 10:4). Deep personal commitment, prayer, fasting, and intense spiritual desire will overcome any enemy which opposes the mission of the church. God's people are clothed with the girdle of truth, the breastplate of righteousness, the helmet of salvation, the shoes of gospel preparedness, protected by the shield of faith, and armed with the sword of the Spirit (Eph. 6:13-17).

God has given the church ministry gifts – apostles, prophets, evangelists, pastors and teachers (Eph. 4:11) – along with helps and governments (I Cor. 12:28). He also endowed it with spiritual gifts – the word of wisdom, the word of knowledge, faith, healing, working of miracles, prophecy, discerning of spirits, tongues, interpretation of tongues (I Cor. 12:8-10) – enabling the members to more effectively carry out the Great Commission and provide a channel for the Holy Spirit to supply exhortation, comfort, and edification to the church (I Cor. 12:7; 14:3). We understand that both the ministry gifts and the spiritual gifts will continue to operate in the body of Christ until the Lord returns (I Cor. 13:8-12; Eph. 4:11-13). These truths are still held firmly and taught unequivocally by the faculty in the classrooms of TBC. Every instructor is genuinely committed to preserving our Pentecostal heritage by passing the faith on to "faithful men who shall be able to teach others also" (II Tim. 2:2).

# HONOR CODE

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## FOLLOWING HIS SPIRIT BY EXAMPLE

Every member of the TBC family is expected to be committed to a personal life of continual growth in social and spiritual integrity. At the core of such a commitment is a dedication to Jesus Christ, and specifically, to an exemplary ministry within His kingdom. By following His Spirit by example, each member solemnly pledges to respect this honor code. Each accepts and acknowledges the responsibility to God, to those appointed over them, their peers and to themselves. These commitments will be formally affirmed at the beginning of each semester.

## COLLEGE LIFE

College life affords each TBC family member an excellent atmosphere for individual growth through opportunities to participate in and lead activities at the College. Because TBC recognizes students require both challenges and caring guidance to grow spiritually and academically, there is a full range of student services and activities available. The College is committed to supporting the personal, social and spiritual development of every TBC family member, while recognizing life beyond the classroom walls is a vitally important part of the college experience.

## A PLACE OF HONOR AND RESPECT

By their commitment to this Honor Code, each TBC family member assumes the highest obligation to maintain the principles of honesty, responsibility and intellectual integrity in all activities, on or off campus, relating to their TBC experience. Every TBC family member is expected to support these values through maturity of thought, expression and action; and administrators, faculty, staff, and students, as a whole, stand ready to assist one another in this growing process.

## THE HONOR CODE AND THE CODE OF CONDUCT

Our academic, social and spiritual life at TBC is guided by this honor system. The honor system's overarching goals are:

1. To encourage and promote a trustful relationship among all members of the College family and community;
2. To offer TBC family members the opportunity to exercise responsibilities and shared governance on campus; and
3. To make the TBC community aware of their individual and collective principles of honor.

This Honor Code is shared equally between administrators, faculty, staff, and students. The Office of the Dean of Students considers and adjudicates student violations of personal

integrity. The Office of the President considers and adjudicates administrator, faculty, and staff violations of personal integrity.

## THE HONOR PLEDGE

The honor pledge is a fundamental statement of individual and collective core values based on the Scriptures (James 3:17). Every TBC family member is honor bound by this pledge.

The Honor Pledge reads as follows:

***“Recognizing the importance and values of the TBC honor system, I pledge on my personal honor that I will uphold the honor system for the duration of my tenure at Texas Bible College. Furthermore, I pledge that I will read and make every effort to fully understand the concepts and principles of the TBC honor system.*”**

***By His grace, I pledge my honor...***

***...to live purely and peaceably;***

***...to be gentle and easily intreated;***

***...to be full of mercy; and to do all***

***...without partiality or hypocrisy.”***

Student social behavior is governed by the Code of Conduct. Student violations of the Code of Conduct are considered and adjudicated through the Office of the Dean of Students and/or review boards as appropriate to the violation. Faculty and staff behavior are governed by this Honor Code and other pertinent policy documents; and is adjudicated by the Office of the President and/or review boards. All TBC family members are responsible to report any infractions they witness.

# ENDORSEMENTS AND ACCREDITATION

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## UPCI OFFICE OF EDUCATION AND ENDORSEMENT

TBC is endorsed by the UPCI Office of Education and Endorsement (Article IX, Section 3(b)) of the General Constitution of the United Pentecostal Church International. The Division of Education and Endorsement may be reached at 36 Research Park Court, Weldon Spring, Missouri 63304: (636) 229-7900.

## REGIONAL ACCREDITATION

With the approval of its Board of Directors, TBC is pursuing regional accreditation with the Southern Association of Colleges and Schools, Commission on Colleges. While it is not possible to predict a time when accreditation may be earned, the TBC administration, faculty, staff and institutional stakeholders are dedicated to achieving this goal.

## U. S. DEPARTMENT OF VETERANS AFFAIRS

TBC is approved by the U.S. Department of Veteran Affairs to accept students receiving benefits under the GI Bill and is recognized by the Student and Exchange Visitor Program (U.S. Immigration and Customs Enforcement) to accept international students.

# 2020-2021 ACADEMIC CALENDAR YEAR

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## 2020-2021 FALL ACADEMIC CALENDAR

<b>Fall Semester 2020</b>	<b>Semester Events</b>
August 11, 9 am – 3 pm	Faculty & Staff In-Service Training
August 11	Fall Semester Syllabi Due
August 12, 9 – 11 am	Faculty Assembly Meeting
August 18, 8 am	Cafeteria Opens
August 18, 8 am	Upperclassmen Registration & Move In
August 19, 8 am	Freshmen Registration & Move In
August 20, 10 am	Matriculation Ceremony at 10am
August 20, 11 am	Orientation at 11am
August 20, 2 pm	Program Chair meetings at 2pm
August 23, 8 am	Classes Begin
August 24, 11 am	<i>Accent</i> Chapel
August 31, 11 am	<i>Accent</i> Chapel
September 6	LABOR DAY (no classes)
September 7, NLT 1 pm	Last Day to Add/Drop Classes
October 5 – 8	GENERAL CONFERENCE (reading week)
October 12	Student Body Fast
October 19	TBC Fall Outing
October 22 - 24	Fall Chorale Tour
November 19	Fall Banquet
November 22 – 26	THANKSGIVING Week (no classes)
November 29	Classes resume
December 6 - 8	FINALS Week
December 8	Cafeteria Closes
December 8	Semester Ends
December 13, NLT 1 pm	Grades due to Registrar

**The cafeteria closes for all scheduled breaks except for General Conference and Easter break.**

*All calendar dates are subject to change without notice.*



## 2020-2021 SPRING ACADEMIC CALENDAR

<b>Spring Semester 2021</b>	<b>Semester Events</b>
January 6, 9am-3pm	Faculty & Staff In-Service Training
January 7, 9-11am	Faculty Assembly Meeting
January 10, 1pm	Spring Semester Syllabi Due
January 12, 8am	Upperclassmen Registration
January 12, 8am	Cafeteria Opens
January 13, 8am	Freshmen Registration
January 16, 1pm	New Students Orientation
January 18, 8am	Classes Begin
January 21	REGATHERING Social
February 1, NLT 1pm	Last Day to ADD/DROP
February 11-13	Texas District SINGLES Conference
February 15	Graduation Application Deadline
February 18-19	PREVIEW
February 25	Student Body Fast
March 5	Cafeteria Closes
March 8-12	SPRING Break (cafeteria closes Friday @ 1:30 p.m.)
March 15	Classes Resume
March 19-21	Spring Chorale Tour
March 25-27	Texas District LADIES Conference
April 1-2	Texas District HYC
April 2-5	EASTER Break
April 6	Classes Resume
April 9-10	HIGH PRAISE Conference (off campus)
April 13	TBC Spring Outing
April 15-16	Texas District Conference
April 20	Senior Music Ministry Recitals
April 23-24	LEGACY
Apr 29-May 1	Men's Conference
May 3-5	FINALS Week
May 5	Cafeteria Closes
May 5	Spring Semester Ends
May 5, 2pm	Dormitory Checkout Begins
May 6, 7pm	End-of-Year Banquet
May 7, 9am	Graduation Practice
May 7	Cafeteria closes @ 12:30pm
May 7, 2pm	Commencement Exercises
May 8	Dorms Closed
May 8-17	Summer Chorale
May 10, NLT 1pm	Grades Due to Registrar

**The cafeteria closes for all schedules breaks except for General Conference and Easter break.**

*All calendar dates are subject to change without notice.*

## 2020-2021 SUMMER SESSION ACADEMIC CALENDAR

<b>Summer Session 2021</b>	<b>Session Event</b>
May 1-31	Registration
May 24, 1pm	Syllabi Due
May 31	Classes Begin
June 7, 1 pm	Last Day to ADD/DROP
July 19-21	FINALS Week
July 21	Summer Session Eds
July 26	Grades Due to Registrar
July 31	2020-2021 Academic Year Closes

*All calendar dates are subject to change without notice.*

# ADMISSIONS

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## PHILOSOPHY

TBC seeks to expand access and opportunity to Apostolic men and women of diverse backgrounds, interests and experiences seeking a vibrant foundation in academic excellence and Christian character and service. TBC is eager to enroll qualified students who display excellent Christian character, a spirit of servant-leadership, and strong academic ability. The TBC admissions program is designed to identify and select students who are Apostolic in belief and practice and share that distinction. TBC seeks students who thrive academically, spiritually, and are ready to engage in the TBC community.

TBC encourages all qualified students to apply for admission. Decisions are made on a rolling basis. Each application is considered carefully.

TBC seeks students who are prepared to meet the challenge of a rigorous college curriculum. The Admissions Office considers the applicant's high school record, including the college preparatory courses taken, grades received, and scores on national examinations. Furthermore, it evaluates each applicant's energy, motivation, potential, emotional maturity, seriousness of purpose and attitude toward learning. Each application is read carefully.

Additionally, we seek students who are more than just academically prepared. The College prides itself on its strong sense of community and the diverse backgrounds and varied interests of its students. The Admissions Office considers how each applicant will bring quality and vitality to the TBC community. Such things as extra-curricular activities, non-academic interests, and creativity all become part of the admissions decision.

## RECOMMENDATIONS

All applicants must obtain their pastor's recommendation, recommendations from either a teacher or school guidance counselor, and/or a personal recommendation from one other person of their choice (such as an employer, mentor, or coach). Forms for these recommendations are provided in the application packet and are available online at the College website. The completed forms must be sent directly to the College by the individuals making the recommendations. For required recommendations, please see the chart below.

## EXTRACURRICULAR SERVICE

Extracurricular service (ECS) will be intuitively evaluated on a point system through the application, references, and essay.

## ACADEMIC ACHIEVEMENT

Applicants must have earned a high school diploma or equivalent. All applicants must submit SAT or ACT test scores. To be successful at the college level, it is recommended students achieve the following a High School, GED, or college grade point average and SAT or ACT test scores.

1. High School, GED or college grade point average of 2.0 or higher or equivalent.
2. ACT test score of 18 composite or higher or equivalent.
3. SAT test score between 875-900 (Math + Reading/Writing) or higher or equivalent.

SAT Website: <https://collegereadiness.collegeboard.org/sat>

ACT Website: <http://www.act.org/>

## ENGLISH AS A SECOND LANGUAGE

ESL students are required to submit the scores from an English Proficiency test with their application. ESL students may use his/her SAT or ACT English scores or submit the Test of English as a Foreign Language (TOEFL) test scores with their application. Any exception to this policy must be approved by the Academic Dean. To be successful at the college level, it is recommended ESL students achieve a TOEFL test score of 550 and 213 or higher for the paper or computer test version respectively, or an equivalent score.

TOEFL Website: [https://www.ets.org/toefl/?WT.ac=toeflinstitutions\\_toeflhome\\_180910](https://www.ets.org/toefl/?WT.ac=toeflinstitutions_toeflhome_180910)

## ESSAY

Applicants must complete a personal essay of 700-1,000 words addressing the statements listed below. The essay should be attached to your application before submission. This personal essay allows TBC to gain a sense of who each student is, apart from grades and test scores. It will also demonstrate the student's ability to organize his/her thoughts and expression skills. The mission of TBC is *to educate and equip servant leaders for a lifetime of exceptional apostolic ministry worldwide through Truth, Excellence, and Spirit*. Students should explain how they will contribute to and benefit from the Christian learning environment at TBC. Also, students should describe their personal Apostolic faith and service to your church, school, and community.

## FINANCIAL ABILITY DETERMINATION

For admission, applicants must stipulate an ability to meet all enrollment financial costs.

## CHURCH AFFILIATION

An applicant should be an active member of a oneness Apostolic Pentecostal church.

## APPLICATION CHECKLIST

The complete application, including a \$50 application fee (non-refundable), must be received in the TBC business office by August 1<sup>st</sup> for the Fall Semester or December 15<sup>th</sup> for the Spring

Semester. Late applications may be accepted, but an additional \$25 late application fee will be assessed. To be considered for financial aid, the application process must be completed by May 1<sup>st</sup> for the upcoming academic year. Financial aid from outside sources may have earlier deadlines. For more information on financial aid see the Financial Aid section of this catalog. For first-time, entering Freshmen, either a SAT or ACT test scores must be forwarded to the TBC Registrar. If English is not the student's first language, an official TOEFL passing score is required. If the student is transferring from a UPCI-endorsed Bible college or secular college, a letter of transfer, a SAT or ACT test score, and all student transcripts are also required.

The TBC Application for admission is not complete until the items listed in REQUIRED INFORMATION FOR APPLICATION SUBMISSION on page 14 have been received. Refer to the appropriate student category in the table.

### CANCELLATION PERIOD

Students have a period of three days, exclusive of Saturdays, Sundays and holidays, from the first day of class during which they may cancel enrollment or admission agreements with refund of all monies paid. See refund policy on page 20.

### NON-DISCRIMINATION STATEMENT

TBC does not discriminate based on race, gender, color, national or ethnic origin, age, disability, or military service in admission or in the administration of its education policies, programs, and activities. Inquiries or complaints should be directed to the Academic Dean. TBC complies with relevant provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. However, currently some parts of the TBC campus are not handicap accessible.

### PROVISIONAL ACCEPTANCE

Applicants not meeting the requirements for unconditional admission but demonstrating an ability to successfully handle the academic rigors by other factors may be admitted provisionally. Such admission will place the applicant on provisional status.

### LEAVE OF ABSENCE

Students who wish to withdraw from the current semester or who do not wish to attend a future semester may remain enrolled by obtaining an approved leave of absence. Students returning from an approved leave of absence while in good standing, and who do not have any other restrictions or conditions of enrollment may enroll in the College for a subsequent semester with the privileges of a returning student. Students on an approved leave of absence retain their admitted student status; however, they are not registered and therefore do not have the rights and privileges of registered students. Students on leave may complete coursework for which an 'Incomplete' grade was reported in a prior term and are expected to comply with the maximum time limit for resolving incompletes.

Dormitory housing is not available to students while on a leave of absence. Leaves will not be granted for more than two consecutive semesters. Leaves may not exceed a cumulative total of two academic years. The deadline for obtaining a leave of absence corresponds to the

course withdrawal deadline, which is the last day to withdraw from a course and receive a "W." The standard withdrawal and refund policies apply to students who withdraw with a leave of absence. Students are responsible for completing the Leave of Absence Request Form from the Business office. A leave of absence submitted after that deadline is granted only for extraordinary health and emergency reasons or activation of active duty status. Students who do not return to the College after a leave of absence has expired or do not apply for an additional Leave of Absence must reapply to the College.

## STUDENT RECORDS POLICY

The Registrar's Office is the official repository for students' final, official academic record. The Registrar has primary responsibility to maintain the official grades for all coursework undertaken at TBC as part of a student's Academic Record. Students may submit a request to see their education records to the Assistant Academic Dean for Programs. The request will be honored within 45 days. Students may inspect and review their educational records maintained by TBC during regular office hours but may not copy the records or remove them from the Registrar's office. Students may request that TBC correct records which they believe to be inaccurate or misleading. If TBC decides not to amend the record, the student has the right to a formal hearing. After the hearing, if TBC still decides not to amend the record, the student may place a statement with the record setting forth his or her view about the contested information.

## STUDENT'S RIGHT-TO-PRIVACY OF RECORDS

- The Family Educational Rights and Privacy Act (FERPA), 34 CFR Part 99 provides certain specific rights to students concerning the privacy of information obtained or generated by an educational institution. Although Texas Bible College is exempt from these regulations because the College does not receive federal funds administered by the federal Department of Education, student right to privacy of information is an important moral issue that the College takes seriously. As a result, the College voluntarily complies with the intent and major regulatory provisions of FERPA. All administrators, faculty and staff (handling student records and/or information) are FERPA certified. As an institution of higher education, all students enrolled in Texas Bible College, regardless of age, are considered adults for information privacy purposes. College students are, by law, responsible adults who may determine who will receive information about them. This means that, except for directory information, no educational records may be disclosed without written permission of the student, with the following exceptions:
  - College administrators, faculty, and staff with a legitimate educational interest;
  - Other schools to which a student is transferring;
  - Appropriate parties dealing with financial aid to a student;
  - Any contractor, consultant, volunteer, or other party to whom the College has outsourced college services;
  - Organizations conducting certain studies for or on behalf of the school;

- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- Federal, state and local authorities, pursuant to specific law.

Educational information includes but is not limited to student academic and disciplinary information such as grades, GPA, transcripts, warnings, probations, and suspensions. College administrators, faculty, and staff are prohibited from discussing such information with parents, pastors, or other interested parties without the written permission of the student. This makes the sharing of student information with parents or pastors a family or church issue rather than a College issue, providing important opportunities for meaningful dialogue with the student.

## VETERANS BENEFIT POLICY

A covered individual who is eligible to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits will be required, in compliance with 38 USC 3679(e), to adhere to the following guidelines:

1. Covered individuals will be required to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution certificate of eligibility for entitlement to education assistance under chapter 31 or 33 (a “certificate of eligibility” can also include a “Statement of Benefits” obtained from the Department of Veterans Affairs’ (VA) website – *eBenefits*, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates:

- a. The date on which payment from VA is made to the institution.
- b. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Texas Bible College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facility, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual’s inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

ADMISSIONS PROCEDURE

TBC seeks to enroll qualified students who encompass a holistic set of characteristics including leadership, servanthood, academic ability, and articulation of thought. Applicants are evaluated on the strength of their recommendations, extracurricular service, academic achievement, and the quality of their essay, with equal weight being given to each assessment.

## REQUIRED INFORMATION FOR APPLICATION SUBMISSION

Student's Age	Degree-Seeking Application	Non-Degree-Seeking Application
<p>Early College Students High school enrollee less than 18 years old</p>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Health history</li> <li>7. Letter of recommendation from School Principal or Official Designee</li> <li>8. High school transcript (after graduation)</li> <li>9. SAT or ACT scores mandatory</li> <li>10. TOEFL test, if required.</li> </ol>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Health history</li> <li>7. Letter of recommendation from School Principal or Official Designee</li> <li>8. SAT/ACT scores mandatory</li> <li>9. TOEFL test, if required.</li> </ol>
<p>Traditional College Students High school graduate (diploma or equivalent) less than 23 years old.</p>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Personal references</li> <li>7. High school transcript OR college transcript/AP scores</li> <li>9. SAT or ACT scores</li> <li>10. TOEFL test, if required.</li> <li>10. Health history (if an on-campus student)</li> </ol>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation</li> <li>6. Health history</li> <li>7. Matriculation required before completing any credit hours.</li> <li>8. TOEFL test, if required.</li> </ol>
<p>Adult College Students High school graduate (diploma or equivalent) 23 years of age or older</p>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation (if applicant is a pastor, recommendation from mentor or presbyter must be submitted)</li> <li>6. Personal references</li> <li>7. Health history</li> <li>8. Minimum of 2 recent measures of academic success (HS transcript, SAT/ACT scores, college transcript, and/or additional essay)</li> <li>9. TOEFL test, if required.</li> </ol>	<ol style="list-style-type: none"> <li>1. Application fee</li> <li>2. Essay</li> <li>3. Copy of government-issued photo ID</li> <li>4. Passport photo</li> <li>5. Pastor's recommendation (if applicant is a pastor, recommendation from mentor or presbyter must be submitted)</li> <li>6. Health history</li> <li>7. Matriculation required before completing any credit hours.</li> <li>8. TOEFL test, if required.</li> </ol>

**Note:** All student for whom English is a second language must submit the results of their TOEFL test.



If a student signs a privacy waiver, it allows the College to release academic information only if that information is requested. That is, parents or pastors must request specific information; it will not be sent automatically. Students may withdraw a privacy waiver at any time simply by filing a written request with the College office. However, the College is not liable for disclosure of private information if it has acted in good faith under a previously filed privacy waiver.

TBC may disclose, without consent, directory information including the student's name, spouse's name, address, telephone number, email, photo, denomination, home church, date and place of birth, TBC honors and awards, dates of attendance, program of enrollment and concentration, enrollment type (full time, part time, less than half time), degree earned, and date of graduation. This privacy policy does not apply to aggregate data or anonymous data that reasonably protects personally identifiable information.

# TUITION, FEES AND FINANCIAL AID

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## FULL-TIME\*, ON-CAMPUS STUDENTS *(Estimated per semester)*

Tuition <i>(per credit hour)</i>	<b>\$145</b>
Room and Board	\$1,600
Activity Fee	\$75
Banquet Fee	\$30
Building Use Fee	\$100
Room Deposit <i>(1st semester only)</i>	\$100
Student Technology Fee	\$200
Yearbook Fee <i>(1st semester only)</i>	\$50
Online Education Program <i>(per credit hour/per course)</i>	\$145

**Estimated Semester Total** **\$3,845 – \$4,280**

\* Full-time status is defined as 12 or more credit hours/semester. All degree programs require at least 15 credit hours/semester in or complete the program in 2 or 4 years.

## FULL-TIME, OFF-CAMPUS STUDENTS *(Estimated per semester)*

Tuition <i>(per credit hour)</i>	<b>\$145</b>
Activity Fee	\$75
Banquet Fee	\$30
Building Use Fee	\$300
Student Technology Fee	\$200
Yearbook Fee (one semester only)	\$50

**Estimated Semester Total** **\$2,395 – \$2,830**

## PART-TIME, OFF-CAMPUS STUDENTS

Tuition <i>(less than 12 credit hours) (per credit hour)</i>	<b>\$178</b>
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## MISCELLANEOUS FEES

Administrative Services Fee	\$75
Music Lab Administrative Fee	\$95
Choir Fee	\$30
Logos Software <i>(Freshmen Only)</i>	\$75
Application Fee	\$50
Graduation Fee	\$100
Payment Plan Fee	\$50
Refrigerator Fee	\$20
Decline Transaction Fee	\$3

Class Withdrawal Fee ( <i>per class</i> )	\$5
Transcript Request Fee	\$10
Returned Check Fee	\$35
Late Registration Fee	\$20
International Student Services Fee	\$75
Audit Fee	\$178

## FINANCIAL NOTES

- Textbooks lists will be provided by instructors, but it will be the responsibility of the student to purchase books from outside sources.
- \$50 of each student's Building Fee will be set aside in an endowment fund for the future of the College.
- \$50 of each student's Activity Fee will go into their respective class account each school year.
- The student's Room Deposit will roll forward into the next semester; provided their room is left clean and undamaged each semester.
- Room Deposits will be refunded upon completion of the student's final semester, provided their room is left clean and undamaged at the time of leaving.
- Students will be financially responsible for any room damage costs exceeding the amount of their Room Deposit Fee.
- Any damage caused by a student to TBC property (i.e., student center, dormitories, classrooms) will incur additional charges in the amount of the damages.
- All charges and fees MUST be paid in full by the end of the current semester, or the student will be denied access to their final exams, grades, transcripts and degrees.
- Online only students pay \$145/credit hour tuition rate, plus an application fee, \$25; a payment plan fee, \$50; and a technology fee, \$100.

*Tuition, room and board and other fees are subject to change at the discretion of Texas Bible College*

## TEXTBOOK COSTS

Textbooks and supplies are not included in the Estimated Annual Costs. There are multiple online textbook sources at reasonable purchase and/or rental rates.

## CHANGES IN FEES

The College reserves the right to change the fees stated or to establish additional fees at any time without prior written notice. When fee changes or additions are made, they become effective with the next payment due.

## MUSIC FEES

Those students taking certain music courses must pay special fees to cover the cost of specialized instruction and equipment. These fees are non-refundable after the cancellation period.

## PAYMENT PLAN AND PROCESS

TBC calculates a student's total balance due for the semester (all tuition and fees listed on page 16 for Full-time, On- and Off-campus students). Students may pay their account balance at or before registration, or at any time during the semester. **Miscellaneous fees are NOT included in the Payment Plan.** Miscellaneous fees must be paid at registration.

### FULL-TIME, ON-CAMPUS STUDENTS

At or before the registration, **Full-time, On-campus students must pay a \$1500 minimum down payment** on tuition and the fees listed for the Estimated Semester Totals on page 16. Students may pay more than the \$1500 minimum payment if they would like to do so.

**Note:** Miscellaneous Fees are NOT included in the Estimated Semester Totals and must be paid at registration.

### FULL-TIME, OFF-CAMPUS STUDENTS

At or before registration, **Full-time, Off-campus students must pay a \$1000 minimum down payment** on tuition and fees listed for the Estimated Semester Totals on page 16. Students may pay more than the \$1000 minimum payment if they would like to do so.

**Note:** Miscellaneous Fees are NOT included in the Estimated Semester Totals and must be paid at registration.

The student's down payment amount is deducted from their total balance due and the remaining balance is divided into four payments, as follows:

#### **Fall Semester**

1<sup>st</sup> Payment: September 15<sup>th</sup>  
2<sup>nd</sup> Payment: October 15<sup>th</sup>  
3<sup>rd</sup> Payment: November 15<sup>th</sup>  
4<sup>th</sup> Payment: December 15<sup>th</sup>

#### **Spring Semester**

1<sup>st</sup> Payment: February 1<sup>st</sup>  
2<sup>nd</sup> Payment: March 1<sup>st</sup>  
3<sup>rd</sup> Payment: April 1<sup>st</sup>  
4<sup>th</sup> Payment: May 1<sup>st</sup>

A credit or debit card is required to be kept on file for automatic, recurring student payments. TBC DOES NOT accept checking accounts, checks or the American Express card. There are no late fees if the payment is not received on the due date; HOWEVER, the student must meet with the TBC Office Manager before 5:00 p.m. on the next business day. If the student does not make payment by 5:00 p.m. on the following business day, after the payment due date, the student will receive a "mark" on their account. If a student receives more than one (1) "mark" on their account during the semester, the student will either be dismissed from TBC or will be ineligible to use the TBC payment plan for the following semester. The student's current account balance must be paid in full before the beginning of the next semester.

After a credit or debit card is declined for the first time, the student will be responsible to pay all subsequent credit or debit card fees associated with the card being declined. This policy is applicable for both on-campus and online students.

#### NON-PAYMENT OF FEES

Non-payment of tuition or other charges due the College or otherwise affecting the College will prohibit the student from receiving certain services. Students with outstanding financial obligations to the College will not be allowed to register, obtain transcripts, or receive official verification of enrollment.

#### ENROLLMENT STATUS CHANGE

Students who fall below full-time status or move from part-time to full-time status resulting from adding or dropping courses, will be subject to all College policies related to their new status beginning at the time the Drop/Add Form has been received by the Registrar.

#### FEES FOR COPIES OF STUDENT TRANSCRIPT AND/OR DIPLOMA

Transcripts may be requested through the Assistant Academic Dean for Programs. There is a charge of \$10.00 for each transcript requested (unofficial or official) and a \$50.00 charge for each degree. The student's account must be current (alumni accounts must be paid in full) and all financial, academic, or disciplinary holds cleared before any transcript or diploma can be issued.

#### END-OF-YEAR TOURING GROUPS (CHORALE)

To participate in end-of-year touring groups and summer recruiting trips, a student must have a zero-account balance.

# REFUND POLICY

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## REFUND OF TUITION

It is understood that any terms extended to any student are for convenience in paying the tuition and fees and are not in any way to be considered as payment(s) for periods of time. By accepting applications, the College has assumed the obligation of furnishing a complete program, instructors, equipment, classrooms, and other facilities necessary for teaching those programs at the stated offered tuition cost and with the understanding that refunds will be made per academic term only. The account of students who drop classes or withdraw from the College will be credited according to the policy below.

## ON-CAMPUS AND ONLINE REFUNDS

Refunds are calculated based on the date the student officially withdraws from the College and/or adds or drops a course(s). No refunds shall be provided in case of an unauthorized withdrawal. For on-campus students, failure to file the signed withdrawal form with the Office of the Registrar, on or before the official ADD/DROP date deadline, will result in no refund. For online students, failure to notify the Office of Online Education Program, on or before the official ADD/DROP date deadline of their intent to add/drop a course(s), will result in no refund. Refunds will not be paid to any person other than the student. **All fees are non-refundable.**

Fall Semester Deadline	September 8, 2020, 1 p.m.
Spring Semester Deadline	February 1, 2021, 1 p.m.
Summer Session Deadline	June 7, 2021, 1 p.m.

## DEPARTMENT OF VETERAN AFFAIRS REFUNDS

Students receiving benefits administered by the Department of Veterans Affairs shall be entitled to a refund of 90% of the exact pro rata amount of tuition and fees. The exact proration will be determined by dividing the number of class days remaining in the semester at the time of official withdrawal by the total number of class days in the semester. Where the amount of refund is less than that which would be applied under the standard refund policy, the standard policy shall apply. Refunds will be paid to the student within 40 days of official withdrawal. (38 CFR 21.4255)

## CANCELED COURSES

The College may cancel any course because of insufficient enrollment or if the instructor becomes unexpectedly unavailable. Full refunds of applicable tuition and fees are granted when the College cancels a course.

## AUDITED COURSES

Refunds for dropping audited courses are issued in accordance with the on-campus and online refund policy above.

## STUDENTS CALLED TO ACTIVE MILITARY DUTY

Full refunds are granted to reserve military students who must withdraw from College due to being called to active duty, provided those students qualify for and obtain an approved leave of absence from the College.

## ROOM AND BOARD

Unused room and board payments will be refunded at the time of official withdrawal from the College with the following guidelines:

- a resident who withdraws or is suspended for academic reasons by the College at the end of a semester or term is entitled to a prorated refund of prepaid room and board;
- a resident who is suspended or expelled by the College or removed from a residence hall for reasons of improper conduct or violation of College policy or regulations is not entitled to any refund of deposit or room and board. The student's bill must be current. If tuition is owed, the College will not refund room and board; and
- room and board refunds are calculated based on the last day of the week following the date the student officially withdraws from the College. No refunds shall be provided in case of an unauthorized withdrawal.

## REPAYMENT OF FORFEITED SCHOLARSHIPS AND GRANTS

Students who receive a scholarship or grant from Texas Bible College but withdraw from the College before the end of the academic year for which the financial aid was applied, will have any tuition refund reduced by the applied amount of financial aid.

## TUITION CHANGE FROM ADD/DROP STATUS

Students who add or drop classes must pay any additional tuition charges and course fees incurred at the time they submit the Drop/Add Form.

# INSTITUTIONAL FINANCIAL AID

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## FINANCIAL AID ADVISING

Each Texas Bible College student deserves the best financial aid advisement possible and the TBC Financial Aid office staff are committed to providing current and accurate advisement for a variety of potential student financial aid sources. Every student should contact the TBC Financial Aid office for personal assistance and to answer any financial aid questions they may have.

Financial aid is defined as money provided to students and their families as either “gift aid” or “self-help” to assist in paying college costs. “Gift aid,” as the name implies, is free money such as scholarships and grants, which students do not have to repay. “Self-help” programs include loans and employment and are so named because students must repay loans and work for money awarded through employment programs. Awards to students consist of scholarships, grants, loans, and employment—individually or in combination (See TBC Financial Aid Handbook).

## OTHER FINANCIAL AID SOURCES

Scholarships, grants and loan opportunities and eligibility requirements are listed under the Admissions tab on the college website, [www.tbcnow.com](http://www.tbcnow.com). Any questions you may have about financial aid at Texas Bible College can be emailed to [scholarships@tbcnow.com](mailto:scholarships@tbcnow.com). Additional financial aid may be available from numerous sources, including the student’s home church or district, benevolent associations and private and public charitable funds.



# ACADEMIC POLICIES AND PROCEDURES

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## OVERVIEW

As expressed in its mission statement, Texas Bible College exists “to educate and equip servant leaders for a lifetime of exceptional Apostolic ministry worldwide.” The college believes its academic programs and practices contribute significantly to this holistic mission. Every member of the TBC community is called to this collaborative effort. The board members, administration, faculty, staff, and students work together to achieve this “life and servant-leadership” curriculum. If there occurs any apparent discrepancy between academic policies or procedures as presented in this Academic Catalog and those listed in the Student Handbook, the Academic Catalog shall be authoritative.

## UNIT OF CREDIT

One unit of credit is assigned for successfully completing the work represented by 50-minutes of direct instruction with the professor and two hours out of class work for approximately fifteen weeks per semester. Courses offered in shorter academic terms provide the equivalent number of direct instruction and out of class work.

## ADVISEMENT AND REGISTRATION

### ACADEMIC ADVISEMENT

After admission to Texas Bible College, students are assigned to an academic advisor within their chosen major (typically, the Program Chair). The academic advisor plays a vital role in helping students choose majors and semester classes and developing long-range academic, career, and ministry plans. Advisement is a continuous process that begins with matriculation and continues throughout the student’s college career. However, it remains the responsibility of the student to know and fulfill the requirements necessary for obtaining a degree at Texas Bible College. Students should maintain their own records with copies of all official correspondence with the College. Students should check academic advice against the official policy of the College as it is found in published documents.

### ACADEMIC LOAD

Students are expected to give first priority to the preparation of assignments, to class attendance, and to class participation. Outside study time will vary with each class. Generally, two hours of outside study time are required for each hour of in-class time. For the college experience to be fulfilling, students must strive to grow through the knowledge offered in class and outside study.

All students should adjust their semester course load according to their academic ability, extent of extracurricular activity, and the amount of outside employment to maintain a high academic standard. The academic load of any student is subject to reduction or limitation by the administration for low scholarship, excessive outside employment, and other influences that may adversely affect a student’s academic progress in college. A student

carrying more than 18 hours (excepting choir) may do so only by permission of the academic dean.

## REGISTRATION

When applicants have been admitted to the College, they are eligible to register for courses. The specific time for registration each semester is given on the College calendar. A late registration fee is imposed upon those students who do not register during these periods. Music majors must audition and take entrance exams as part of their initial registration process.

## ADDING OR WITHDRAWING FROM COURSES

Students' choices of classes, once made and filed, are expected to be in effect for the semester. If course changes are necessary, students must request the change on the proper form. The College calendar lists the deadlines related to dropping or adding courses. No exceptions will be made to these deadlines. Students will continue to accrue absences until all fees are paid and the appropriate paperwork has been processed. Students who stop attending a course without officially withdrawing are automatically given a failing grade for that course.

## CHANGE IN TUITION RESULTING FROM ADDING/DROPPING A COURSE

Students who add classes must pay any additional tuition charges and course fees incurred at the time they submit the Add/Drop Form. See Refund Policy in the Finance section.

## WITHDRAWAL FROM COLLEGE

Withdrawal during the semester is inadvisable; however, when unavoidable circumstances make it necessary the matter should be discussed with the Dean of Students who will initiate, if necessary, a withdrawal process.

Failure to complete the withdrawal process within two weeks of the last class attendance constitutes an unauthorized withdrawal. No refunds shall be provided in case of an unauthorized withdrawal. In addition, unauthorized withdrawal will result in a failing grade being entered for all courses in which the student is registered. Students are considered enrolled until they complete all withdrawal procedures.

Students who withdraw from the College have 48 hours to vacate the premises. All student conduct regulations remain binding until withdrawing students have left the campus.

## CHANGE OF MAJOR

A change of major request form is available from the Registrar or Business Office. It is understood that a change of major may result in additional academic requirements that will extend the student's graduation date.

## COURSE CANCELLATION

The College may cancel any course because of insufficient enrollment or if an instructor is unavailable. Full refunds of applicable tuition are granted when the College cancels a course.

## GRADE FORGIVENESS POLICY

Under the Grade Forgiveness Policy, a student may improve the undergraduate cumulative GPA by repeating a maximum of two courses (up to six semester hours) in which a grade of “D” or “F” was received and requesting the repeat grade be the only one that is used in the GPA calculation. Only two such requests are available to any student in his or her undergraduate career. The repeated grade must be in the same course taken at Texas Bible College.

Only a course in which a grade of “D” or “F” was earned may be repeated under the Grade Forgiveness Policy. Grade forgiveness will not be granted when a failing grade was assigned due to issues regarding the lack of academic integrity, i.e. plagiarism, cheating, and etc. The student must file a written petition to use grade forgiveness indicating which course(s) he/she chooses to grade renew. The petition must be completed and approved prior to graduation.

Both attempts at the course will remain on the transcript, but only the second will be used to calculate both credit and GPA. The first attempt and the grade earned will be recorded on the transcript with the symbol “R” to denote it has been repeated.

Students considering grade forgiveness should be aware many graduate schools, professional schools, employers or other institutions, in considering admission or employment, recompute the GPA and include all courses attempted even though a course was repeated. This means that if the cumulative GPA has been raised because of grade renewal or forgiveness, the recomputed GPA will be lower. The Grade Forgiveness Policy begins with the Spring 2019 semester. The policy may be used to forgive the grade of courses taken prior to that semester; however, the retaken course must be after that semester.

Students must complete the Grade Forgiveness form and return it completed to the Associate Academic Dean for Programs for appropriate action.

# CLASSROOM POLICIES

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## ATTENDANCE POLICY

Students are strongly encouraged to attend each class session and be present at the beginning of the teaching session. Regardless of the reason, excessive absences will certainly adversely affect student grades. If a student misses a course session, the student is likely to miss critical course content and/or an important assignment.

The TBC faculty strongly encourages students to demonstrate a personal maturity and growth in the areas of self-discipline and self-control. An essential trait of personal student growth is the ability to take personal responsibility for one's actions, decisions, and especially, the potential negative impact of those actions and decisions on their college success. Students are expected to faithfully attend class sessions.

When a student has been absent six (6) times from course class sessions, the student will be required to meet with the Academic Affairs Committee. The purpose of this meeting is: 1) to determine the causes of the absences; and for the Committee 2) to advise and direct required student actions to assist the student in consistently attending class.

## EXCUSED ABSENCES

The Academic Dean may authorize an excused absence in the following circumstances:

- Student participation in authorized extracurricular activities as an official representative or on behalf of the College (e.g., chorale trips, missions outreaches, youth convention promotional trips, etc.);
- The death of an immediate family member (parent, sibling, spouse, or child or a major family crisis);
- Student illness and/or hospitalization that is supported by a physician's note or letter; and
- Other activities and/or personal emergencies deemed to warrant an excused absence.

The student is responsible for documenting, obtaining and verifying an excused absence has been approved by the Academic Dean. If possible, the student must also notify their professors of their excused absences, get a list of course assignments and homework that will be missed, and ensure those assignments and homework are submitted prior to the scheduled absence or immediately upon return to the class. When possible, requests for excused absences should be submitted to the Academic Dean no later than one-week prior to the absence. Requests submitted after the actual absence may not receive approval.

**Note:** Course professors may have other classroom policies, such as, a class participation grades associated with every teaching session. Students should carefully read and study the course syllabus for other attendance requirements.

## CLASS VISITORS

Students who wish to bring visitors to class must obtain permission from their individual instructor before the class session.

## COURSE AUDIT POLICY

Texas Bible College allows students to audit select courses without receiving a grade or credit. Taking a course as an audit means the student will be expected to regularly attend classes and, at the discretion of the course professor, do some of the assigned work (e.g., course readings, post on discussion boards). It is understood that a student chooses to audit a course for self-enrichment and academic exploration.

Audits are only offered on a space-available basis with approvals of both the course instructor and the Academic Dean.

The following guidelines apply to audited courses:

- A change from an audit to a credit basis must be made by the same deadline as adding/dropping a course (by the end of the second week of classes); students will be responsible for all additional, adjusted tuition charges. Students may not register for an audit after the second week of classes.
- A change from a credit to an audit must be made by the end of the fourth week of classes.
- Students will only be eligible for the tuition refund as provided for in the standard tuition refund schedule.
- A student who elects to audit a course will have the letters "AU" entered under the "Credits" portion of the transcript. An audited course does not earn college credit or impact the student's GPA.
- Students who audit a course are required to pay the same fees as students taking the course for credit. Audits may affect a student's eligibility for financial aid (including Social Security and Veterans' benefits). Students should contact the Business Office for more detailed information.

## COURSE CONTENT

All course content (video lectures, readings, PowerPoints, discussion posts, etc.) is provided for the access of the enrolled student. Enrolled students are not to download, copy, or otherwise share this information with any person not enrolled in the course without prior permission of the course professor. Violations of this policy will be considered an act of plagiarism and will be subject to disciplinary action according to the Academic Due Process policy.

## EXAMINATIONS

Examinations, tests, and quizzes are to be taken on the dates scheduled unless prior arrangements have been made with the course instructor. Make-up exams are only allowed

at the discretion of the individual instructor. Final exams are to be taken at their scheduled time only unless special permission is granted in advance and in writing by the academic dean.

## FACULTY CLASSROOM POLICIES

Faculty members, at their discretion, may establish additional policies in the course syllabi related to classroom decorum, the use of electronic devices in class, and other rules designed to maintain a classroom environment that is conducive to learning and the respect of others. These rules and policies may include reasonable penalties for violation.

## INCLEMENT WEATHER

As a residential college Texas Bible College will usually remain open even during periods of inclement weather. In the case of inclement weather that poses a significant safety risk, the administration will make decisions concerning the closing of the College. The decision will be made by 7:00 a.m. for any given day so that arrangements can be made for early classes. News about closures will be available through the College's website and the *Moodle* learning management system so that all students and employees can receive the latest information from one central outlet. Any individual class cancellations will be communicated to students by the course instructor or the academic dean.

## INDEPENDENT STUDY POLICY

Independent study is designed as an educational enrichment for students who direct their own learning. The subjects covered in the independent studies must be specialized areas of study not reflected in offered courses. The total credit hours of Independent Study may not exceed one-fourth of all elective credits earned by the student. However, at the discretion of the Academic Dean, exceptions may be made in the case of scheduling conflicts caused by the College where the graduation in the planned major is in jeopardy. To be eligible for Independent Study, the student must be either a junior or senior with at least a 3.25 CGPA. A supervising faculty member will provide guidance in all phases of the process: development of objectives, design of learning experiences, and evaluation of student learning outcomes.

## RECOMMENDED WORKLOAD

Required reading - 500 pages of reading per credit

Required writing - 5 pages of reflection and 5 pages of research (not book reports) per credit

Work must be completed prior to the last day of final exams if taken during the semester or summer session. Independent studies attempted during the summer must be completed by September 15. The student will submit a proposal for independent study to the academic dean. The proposal, already signed by the student and the instructor, will include

a course description, course objectives, a reading schedule, and project assignments. The initial proposal submission is due by the first class of the semester. The final draft and approval are needed by the add/drop deadline date. If a student does not have a completed proposal on file with the Registrar by the end of the drop/add period, then registration for the course will be cancelled. The Academic Dean will approve, make recommendations, or reject the proposal. Then the independent study can begin when approved.

Copies of the approved independent study will be given to the student, instructor, advisor, Academic Dean, and the Assistant Academic Dean for Programs (for the permanent file). Tuition for Independent study credits is the same as classroom credits.

## INTERNSHIP POLICY

Students may complete three credits of internship to fulfill elective or program requirements (see degree program requirements); each 50 hours of service within an approved internship will count as 1 credit hour of internship. Internship credits will be evaluated on a pass/fail basis. Internship placement must be in a position that is applicable to their degree major and/or concentration. A student may complete an internship for credit at Texas Bible College if they meet the following requirements: completed 60 hours of total college credit, either at TBC or another school, maintaining a 2.0 or higher cumulative GPA, and are in good standing according to the Dean of Students.

## ACADEMIC HONESTY

Plagiarism, cheating, and dishonesty are in direct opposition to a Christian life and the goals of Texas Bible College. It is assumed that all students enrolled at Texas Bible College did so for the primary purpose of learning. Students are expected to refrain from any action contradicting this purpose or which would jeopardize their Christian character and testimony.

Cheating is considered a serious offense against a student's Christian character and testimony. Cheating includes copying from another person's test paper, using concealed information during examinations, falsifying reports, giving reports and papers to other students, giving information to another person during examinations, obtaining information from a student who has already taken the examination, using another student's work, and submitting the same assignment in more than one course (without permission of the instructor).

Plagiarism is defined as copying, paraphrasing, or closely imitating any part of a published or unpublished book, paper, or web source without properly identifying the author. This also includes the use of the language and thoughts of another person while representing them as one's own. Students are urged to take advantage of online plagiarism checkers to help avoid unintentional plagiarism. Plagiarism is a violation of the intellectual property rights of another person and a failure to give honor to whom honor is due.

Students who believe another student is cheating or plagiarizing should handle the situation according to the Peer Accountability policy. Concealing dishonorable practices is detrimental to the spiritual and academic atmosphere of the TBC community.

Faculty members shall exercise proper diligence to prevent academic dishonesty. Any faculty member who has assembled evidence of plagiarism will first offer the student a chance to provide an alternate explanation of the evidence or to admit fault. If the faculty member concludes there has been an incident of plagiarism (as defined above), and it is a first-time offense, the faculty member may determine an appropriate punishment in consultation with the Academic Dean. All subsequent incidents of plagiarism will be reported to the Academic Affairs Committee (AAC), who will conduct a full investigation. A letter of action from the AAC will be given to the student, and copies of the letter and pertinent documentation will be placed in the student's file. The disciplinary actions of the AAC may include:

- Receiving a zero on the assignment
- Failing the course
- Academic suspension for 1 semester
- Expulsion from the College

A record of past plagiarisms may affect the action of the Academic Affairs and the Scholarship Committees.

## ACADEMIC EVALUATION

To record the level of student achievement and to stimulate quality work, the College's system of evaluating work performed is expressed in terms of letter grades and numerical grade points. See the Texas Bible College Grading Scale below.

<b>A</b>	90-100	Superior work
<b>B</b>	80-89	Above Average work
<b>C</b>	70-79	Average work
<b>D</b>	65-69	Below Average work
<b>F</b>	0-64	Failing work

## INCOMPLETE GRADE

An incomplete is allowed only upon approval of the Academic Dean for work that is incomplete at the end of the semester due to factors beyond a student's control. Students may obtain the Incomplete Grade Request Form from the Business Office. The form must be completed before the course final exam begins. This mark is temporary and may be changed to any other mark upon completion of the course requirements. This mark automatically becomes an "F" if it has not been cleared within 3 weeks after the end of the course for which it has been given. Students requesting an incomplete for a short-term course are allowed only one additional week to complete the missing assignments.



## GRADE POINT AVERAGE

The student grade point average (GPA) is a measure of academic achievement. The grade point average is computed by taking the sum of credits for each course multiplied by the grade point equivalent of the grade for the course and dividing by the total credits attempted. Courses that earn a "P," "WP," or "W" are excluded from the calculation. The cumulative grade point average (CGPA) is calculated in the same manner, but for all courses attempted while a student at Texas Bible College. Transfer credits and dual enrollment credits earned at other institutions are not considered when computing the GPA or CGPA.

## SATISFACTORY ACADEMIC PROGRESS

A minimum cumulative grade point average (CGPA) on a graduated scale and class attendance within the required range is considered satisfactory academic progress. Students are placed on academic probation when their CGPA drops below the required minimum and/or their class attendance falls below the required range. The CGPA and attendance must meet the minimum required level for probationary status to be removed. If a student fails to achieve the minimum CGPA for two consecutive semesters, the student will enter academic suspension.

## MINIMUM SGPA REQUIREMENTS

Students in a TBC academic program will be placed on academic probation when their SGPA falls below 2.0 SGPA.

## ACADEMIC PROBATION

If a student is placed on academic probation, the following restrictions shall apply until the CGPA has met the required level for the status to be removed:

1. Scholarships may be revoked;
2. Disqualified from dating under TBC policy;
3. Disqualified for student senate;
4. Disqualified for leave request;
5. The student must resign from any office he/she may hold with the College.
6. Loss of ministerial privilege. Ministerial privilege is defined as preaching, teaching, singing, or playing of an instrument that is associated with TBC. This loss includes chapel, choir, chorale and ensemble ministry;
7. The student can enroll in no more than 15 credits per semester; and
8. The student will be required to meet weekly with a student academic support officer (administrator or faculty member) to monitor assignment completion, grades, and overall academic progress.

Students on academic probation are required to meet with the Academic Affairs Committee and may also be required to attend developmental instruction appointments and/or engage the services of a peer tutor.

## ACADEMIC SUSPENSION

If a student fails to achieve the target SGPA after two consecutive semesters on academic probation, the student will enter academic suspension and will be required to meet with the Academic Affairs Committee before being allowed to enroll in any Texas Bible College courses for the following semester. After submitting an acceptable academic development plan to the Academic Affairs Committee, the student may return to the College on academic probation and enroll in courses. If, by the end of two additional semesters, the student has failed to achieve the target SGPA, he or she may be permanently dismissed from the College. To return, students will be required to submit an acceptable academic development plan to the Academic Affairs Committee and may be granted permission to return to the College on academic probation.

## SCHOLASTIC HONORS

TBC strives to create an atmosphere conducive to scholarship and to provide incentive for academic growth. Maximum achievement is encouraged by giving recognition to those who excel. TBC students are eligible to receive honors as outlined below.

## THE DEAN'S LIST

The Dean's List is published at the end of each semester. To qualify, students must be enrolled in a degree program and must have taken 12 credits or more from TBC during the semester. The Dean's List consists of students earning a grade point average of 3.5 or higher.

Dual enrollment students with full-time status may qualify for the Dean's List by requesting that the other institution send an official grade report (not a transcript) to the Office of the Registrar. The two sets of grades will be combined and calculated to determine the GPA. If the resulting GPA qualifies, students will be placed on the Dean's List. An asterisk will indicate inclusion by this calculation. Requesting grades from other institutions is the responsibility of the student. If the other institution fails to respond appropriately, students will not be considered for the TBC Dean's List.

## ACADEMIC GRADUATE HONORS

To qualify for academic honors, students must have a minimum 3.5 cumulative grade point average (CGPA) and have completed all academic requirements for a bachelor's degree. Students who are participating in commencement exercises but have outstanding academic requirements are not eligible for graduate honors. The academic honors include:

Cum Laude ( <i>with distinction</i> )	3.5-3.59 CGPA
Magna Cum Laude ( <i>with great distinction</i> )	3.6-3.79 CGPA
Summa Cum Laude ( <i>with highest distinction</i> )	3.8-4.00 CGPA

These academic graduate honors are calculated using the Fall semester cumulative grade point averages.

## STUDENT CLASSIFICATION

To determine student classification, the following categories are used:

Freshman	Met entrance requirements; fewer than 30 credits earned
Sophomore	30-59 earned credits
Junior	60-89 earned credits
Senior	90 earned credits or more

## ACADEMIC DUE PROCESS

Students dissatisfied with classroom or academic procedures or decisions should use the following procedure. Students will attempt to settle differences with an instructor within two weeks of the disputed issue, or in the case of a disputed course grade, within six weeks after the end of the semester.

Students who are dissatisfied with the outcome of the instructor conference may file a written complaint with the Academic Dean within one week after the conference. The written document should fully describe the issue in dispute and steps taken to resolve the conflict. The Academic Dean will consult with the instructor before any decision is made. The Academic Dean will decide within two weeks.

Students who are dissatisfied with the Academic Dean's decision may file a written complaint with the Academic Affairs Committee via the Academic Dean within one week of the Academic Dean's decision. The Academic Affairs Committee will review the steps taken by the student, instructor, and Academic Dean prior to deciding. The Academic Affairs

Committee will make its decision within two weeks. The decision of the Academic Affairs Committee is final. Grievances with faculty members not directly related to classroom policies and/or assignment grades should be handled according to the TBC Student Handbook.

## GRADUATION REQUIREMENTS

### APPLICATION FOR DEGREE

For a student to qualify to graduate and participate in the spring commencement exercises, an Application for Degree form must be filed with the Office of the Registrar no later than the previous February 15<sup>th</sup>.

## CATALOG REQUIREMENTS

Students are to meet graduation requirements from the catalog that is in effect at the time of their initial TBC enrollment. Students wishing to change to a more recent catalog may do so, provided they are enrolled when the catalog is in effect and they submit a written request to do so to the Registrar. Students who have not maintained continuous enrollment must meet the graduation requirements from the catalog in effect at the time they re-enroll. However, students placed on conduct probation in the semester immediately preceding the commencement exercises may not be allowed to participate in those exercises.

## DEGREE CONCENTRATIONS

A degree concentration is only awarded in relation to a major. See the degree programs for concentration options and requirements.

## ASSOCIATE DEGREES

To be eligible to receive TBC associate degrees, students must:

- Successfully complete a minimum of 60 semester credit hours with at least 30 semester credit hours being earned from TBC;
- Successfully complete a minimum of 15 general education credit hours at TBC;
- Successfully complete all course requirements in the student's major;
- Earn a cumulative GPA of 2.00 for all TBC courses taken;
- Participate in the College's testing and assessment programs; and
- Pay in full all charges and clear all holds on the student's account.

Students may participate in the commencement ceremony if they are missing no more than three hours of required courses for the associate degree. At least one month prior to graduation, those students must submit to the registrar a written plan of action for earning the missing credits.

## BACHELOR DEGREES

To be eligible to receive TBC bachelor degrees, students must:

- Successfully complete a minimum of 120 semester hours of credit;
- Successfully complete a minimum of 30 credit hours at TBC;
- Earn a cumulative GPA of 2.00 for all TBC courses taken;
- Participate in the College's testing and assessment programs; and
- Pay in full all charges and clear all holds on the student's account.

Students may participate in the commencement exercises if they are missing no more than six hours of required courses for the bachelor degree. At least one month prior to

graduation, those students must submit to the registrar a written plan of action for earning the missing credits.

120 semester hours for the Bachelor of Arts in Christian Ministry.

120 semester hours for the Bachelor of Arts in Music Ministry.

Additionally, music majors must have completed all music recital attendance requirements. Students may participate in the commencement ceremony if they are missing no more than six hours of required courses for the bachelor's degree. At least one month prior to graduation, those students must submit to the registrar a written plan of action for earning the missing credits.

## RELEASE OF STUDENT TRANSCRIPT AND DIPLOMA

Students requesting copies of academic transcripts, either for personal use or to be sent to another institution, must fill out a Transcript Release Form. There is a charge of \$5.00 for each transcript requested (unofficial or official). Transcripts will not be released if the student has any past-due financial obligations to TBC or the library.

## CREDIT TRANSFERS FROM OTHER INSTITUTIONS

### GENERAL CREDIT TRANSFERS

Students may earn credit transfers for an equivalent course(s) previously taken at another institution. Because of wide variations in educational systems, quality, appropriateness and applicability, all potential course transfers will be evaluated by the Registrar before such transfers are granted. The Academic Dean and other qualified faculty may be consulted on an as-needed basis. This process will ensure these credit transfers are TBC equivalent courses based on similar content, level and student outcomes.

The Registrar may also consider credit transfers for general elective courses for which there is not a TBC equivalent course. However, a final course grade of "C" or above from an accredited institution is required to be eligible for credit transfer. Courses graded as "Pass" or "Satisfactory" will be eligible for credit transfer only if the transcript identifies the "Pass/Satisfactory" grade as equivalent to a "C" or higher grade. Official transcripts must be sent directly to TBC for evaluation. Credit transfers earned from unaccredited and international colleges will be evaluated on a case-by-case basis. Students may appeal credit transfer decisions to the Academic Affairs Committee if they feel their request was denied unfairly. The decision of the Academic Affairs Committee is final. Requests for credit transfers based on military service will be evaluated using the guidelines provided by the American Council on Education.

TBC requires that 15 credits of the last 30 credits earned for an associate's degree and 30 credits of the last 60 upper-level credits earned for a bachelor's degree must be earned at TBC. Additionally, the maximum allowable credit transfers (the sum of all general and

military credit transfers, CLEP/AP credits, GATS/PI credits, and Work Training and Ministerial Life Experience credits) for any student shall not exceed 30 credit hours for associate degrees and 60 credit hours for bachelor degrees.

#### GLOBAL ASSOCIATION FOR THEOLOGICAL STUDIES (GATS) & PURPOSE INSTITUTE (PI)

Texas Bible College accepts both the completed GATS Certificate program and/or the PI diploma as an equivalent of 18 credit hours. Students will be required to take 30 credit hours of specific General Education courses that can be transferred in. Additional credit transfers may be granted on a case-by-case basis. Regardless credit hour transfers, a student must take a minimum of 50% of the credit hours required for an associate or bachelor degree program (associate: 30 credit hours; bachelor: 60 credit hours). For additional information, please contact the Academic Office.

#### QUARTER CREDIT HOURS AND SEMESTER CREDIT HOURS

TBC grants semester credit hours for successful completion of all courses using two 15-week Fall and Spring semesters. However, some institutions grant quarter credit hours using a quartered calendar system using four equally divided quarter terms. By using a quartered calendar, the hours spent in a given course are actually fewer than a full semester. For that reason, the weight of each quarter unit (hour or credit) is approximately 2/3 that of a semester unit. Given that, degree completion requires more units, per accreditation standards. TBC uses the following “quarter credit hours-to-semester credit hours” conversion definition and conversion formula.

*1 quarter credit hour is the equivalent of 2/3 of a semester credit hour.*

#### Conversion Formula

*Divide the # of quarter credit hours by 1.5.*

*90 quarter credit hours divided by 1.5 = 60 semester credit hours*

This is an approximate calculation; the Office of the Registrar will make the final determination on a case-by-case basis.

#### WORK TRAINING AND MINISTERIAL LIFE EXPERIENCE CREDIT PROGRAM

TBC acknowledges the significant prior accomplishments of highly experienced and qualified students through its Work Training and Ministerial Life Experience Credit Program. Such students have previously demonstrated verifiable knowledge, skills, and abilities through corporate training, ministerial training, UPCI executive and/or board member service, pastoral tenure/experience, and certificate and licensing qualifications. Students may request approval for Work Training and Ministerial Life Experience credits

from the Registrar and Academic Dean. Students may receive a maximum of 18 hours of credit in this manner.

#### COLLEGE-LEVEL EDUCATION PROGRAM/ADVANCED PLACEMENT CREDITS

TBC accepts up to 30 credits from successfully completed CLEP/AP examinations. The minimum acceptable CLEP and AP examination scores for examinations meeting TBC program requirements are 50 and 3 respectively.

#### ONLINE DIPLOMA TO DEGREE PROGRAM

Students who have previously graduated from TBC and were awarded a diploma may apply for the "Diploma to Degree" program. The Registrar will evaluate the student's TBC transcript, courses taken at other institutions, as well as possible transfer credit from the student's work training and ministerial life experience and completed CLEP/AP examinations. However, all "Diploma to Degree" program students are required to complete a minimum of four (4) bridge courses to qualify for a current TBC degree. Any exceptions to this policy require Academic Dean approval.

#### CONTINUING EDUCATION UNITS

0.1 CEU is based on 60 minutes of instruction. CEUs are expressed in tenths. The CEU is defined as 10 contact hours in an organized continuing education activity. The minimum number of CEUs awarded is 0.1.

- Add the minutes for all allowable activities in a learning event.
- Divide the total by 60.
- Divide this total by 10.
- Round the fraction for the last few minutes to the nearest tenth.
- If the resulting calculation ends in less than .5, round down to 0.

If the resulting calculation ends in .5 or higher, round up to the nearest whole number.

30 minutes	= 0.1 CEU
1 hour plus 20 minutes	= 0.1 CEU
2 hours and 30 minutes	= 0.3 CEUs
2 hours and 40 minutes	= 0.3 CEUs

# LIBRARY AND LEARNING/INFORMATION RESOURCES

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## LIBRARY

Databases may be used both in the library and online. Access to the library materials is open to students, staff, faculty, alumni, friends of the library, and members of SLRLN during regular library operating hours.

Library hours are posted on the website (<http://www.tbcnow.com>). The library space provides reading areas and computers. There is a printer/copier available for students and guests to use for a per-copy fee.

The TBC Library Handbook is provided to each student upon enrollment, and contains information regarding catalog and database usage, reserve materials, general library policies, student services available within the library, and library staff. Additionally, three tutorial videos can be found on [www.TBCnow.com](http://www.TBCnow.com) webpage. (See TBC Library Handbook.).

## TBC STUDENT SUCCESS CENTER

The TBC Student Success Center serves as a compass to help all students within the TBC system navigate their academic careers. The USSC will support students at any level and ability in their course work, personal development, and career planning. Student academic success and on-time graduation will be facilitated by a collection of services that are easily accessible, fully functioning, and held to accountability standards set by the administration and implemented by the Student Success Center director and staff.

All TBC students may take advantage of the services offered by the TBC Student Success Center. These services include:

- **Academic Coaching:** face-to-face advising as well as access to electronic course modules that students can take to improve study skills, note taking, time management, etc.
- **Writing Center:** tutoring to sharpen skills in research, writing, and reasoning skills. Services are available to all students regardless of classification or degree program. Students on academic probation or with known deficiencies in writing may be required to seek help from the Writing Center.
- **Peer2Peer Tutoring:** students who wish to support their peers academically volunteer time in the TBCSSC.



- Academic Mentoring: incoming students who are admitted on provisional status as well as students who have not maintained satisfactory academic progress, will have regularly scheduled meetings with the Student Academic Support Officer(s). These mentoring meetings are designed to help students achieve their personal GPA goals as well as continued academic success.
- Counseling referrals: students may receive referrals for access to professional counseling services for their mental and emotional health.

## TECHNOLOGY RESOURCES

The entire TBC campus is Wi-Fi accessible to students, employees, and guests. The TBC System makes extensive use of cloud applications such as Instructure's Canvas learning management system, and Google Apps for Education (including Gmail, Calendar, Drive, Docs, and Hangouts).

TBC provides a computer lab with five personal computers, which provide access to online research, the library catalog, and the Microsoft Office software suite. Any specialized software that is requested by the faculty for the students' successful completion of courses is procured and installed as needed.

The College-wide learning management and records system is iNOW. Access to course materials is achieved using your own web browser. We recommend a fast computer running Windows 7 or higher or Mac OS X 10.5 or higher, a broadband internet connection, the latest edition of Mozilla Firefox, Google Chrome, or Microsoft Internet Explorer (preferably two different browsers), Adobe Acrobat Reader, and word processing software (MS Office Word, strongly preferred). Advances in technology may necessitate changes in these requirements.

## LIBRARY SERVICES ARTICULATION USE AGREEMENT

TBC has articulation agreements with the following regional libraries for library services use.

T.T.L Temple Memorial Library  
 300 Park Street  
 Diboll, TX 75941  
 (936) 829-5497  
[www.dibolllibrary.com](http://www.dibolllibrary.com)

Kurth Memorial Library  
 300 E. Shepherd Street  
 Lufkin, TX 75902  
 (936) 634-8881  
[www.cityoflufkin.com](http://www.cityoflufkin.com)

TBC students are provided user identifications and passwords to access all available library information, resources and multiple research databases through each library website.

# COURSE NUMBERS

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## PREFIXES

The four-letter prefix identifies the general area of study:

APID	=	Apostolic Identity
BIBL	=	Bible
COMM	=	Communications
COUN	=	Christian Counseling
CRED	=	Christian Education
ENGL	=	English
GOVT	=	Government/Political Science
HIST	=	History
HUMA	=	Humanities
LEAD	=	Leadership
MATH	=	Natural Mathematics
MISS	=	Missiology
MUSC	=	Music
PSYC	=	Psychology
SCIE	=	Natural Science
SOCI	=	Social and Behavioral Sciences
THEO	=	Theology

## COURSE NUMBERING

The first digit in the course number indicates the degree of difficulty as designated below:

- 0000 – 0099 = developmental (no credits earned)
- 1000 – 1999 = lower division, designed for freshmen
- 2000 – 2900 = lower division, designed for sophomores
- 3000 – 3999 = upper division, designed for juniors
- 4000 – 4999 = upper division, designed for seniors

# APOSTOLIC IDENTITY CORE CURRICULUM

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PROGRAM CHAIR: Richard Davis, BA

## OVERVIEW

The Apostolic doctrine is the core biblical discipline for the Oneness Apostolic faith. As an Apostolic Bible college, Texas Bible College places a profound emphasis upon establishing these core teachings within every student's integrative learning regardless of selected degree program. It is our institutional desire that every student have the opportunity at Texas Bible College first to grow in spiritual formation and relationship with Jesus Christ, second in relationship with peers, and third in profound understanding of God's Word relative to their learning pathway. The Apostolic Identity Courses seek to provide these opportunities.

The Apostolic (Oneness Pentecostal) doctrine distinguishes TBC from other institutions of higher learning. Therefore, biblical literacy integrated with Apostolic belief and practice are foundational for each degree program. We affirm that before a person can effectively transform his or her world, he or she must first be transformed through the power of the Spirit. Recognizing spiritual growth and development are life-long processes, TBC strives to equip each student with the knowledge and tools they need for gracious growth in Christ-like character.

## STUDENT LEARNING OUTCOMES

Upon completion of the Apostolic Identity curriculum, students will be able to:

1. Understanding Christ as the integrative theme of Scripture;
2. Articulate the biblical foundation of Apostolic doctrine;
3. Apply the practical teaching of Scripture to daily lives;
4. Commit to seeking and fulfilling God's purpose; and
5. Demonstrate servant-leadership as an Apostolic model for leadership.

## APOSTOLIC IDENTITY REQUIREMENTS

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

# GENERAL EDUCATION CORE CURRICULUM

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PROGRAM CHAIR: Dr. R. M. Buie, BA, MS, Ed.D.

## OVERVIEW

An education at TBC starts with a foundational breadth of knowledge concerning the physical universe, diverse human societies, and self. Christian learning is a quest to see the world as God sees it, and to better it as He enables us. To this end, the General Education requirements of TBC establish a foundation for students' professional studies within their major and motivate them to pursue a lifetime of continual learning. Students across all degree programs take general education course offerings inculcated with the values of the College and the broader apostolic community.

Living in a complex, diverse, and rapidly changing world presents TBC with an array of moral, social and spiritual challenges that demand careful analysis and creative solutions. This is a complex era of both uncertainty and opportunity. Our administration, faculty, staff and students must meet these challenges – fulfill career goals, pursue a rewarding personal life, and serve society as a responsible citizen. TBC will achieve these goals through a broad-based, flexible education in the liberal arts and sciences. Building on that commitment, the College has carefully designed an academic program that not only prepares students for follow-on graduate school, the ministry, and positions of leadership, but one that also equips them with skills needed to pursue a lifetime of learning. General Education is a critical curriculum component supporting our students' major field of study or career goals. It is a core element of our academic programs, and because it provides an invaluable learning experience, it must be shared by all TBC students.

The General Education Core Curriculum (GECC) courses share a specific skill set. That skill set includes:

1. Exposing students to the fundamental issues and the common methods of inquiry;
2. Placing academic disciplines and methodologies in context with societal and personal choices;
3. Requiring students to communicate effectively both orally and in writing;
4. Assigning activities that foster creative and critical thinking, logic and reason, and analytical skills that address problems from a variety of perspectives with open and questioning minds; and
5. Instructing in ways that engage students as active participants in the learning process.

The College's commitment to its GECC education program has as its first aim the preservation of the ideals of intellectual freedom and the active pursuit of the human condition. All this, while also developing skills critical to citizenship. This curriculum

elevates student competence in several areas: 1) awareness of social context; 2) written communication; 3) oral communication; 4) critical inquiry; and 5) creative exploration.

## PERSONAL AND SOCIAL CONTEXT

The GECC program expands student awareness and increases informed learning. An emphasis on social context enables students 1) to understand the connection between course material and the natural, physical, historical, cultural, economic, political, and ethical realities upon which that knowledge was created; and 2) to critically analyze and address complex social issues.

## STUDENT LEARNING OUTCOMES

Upon completion of the General Education Core Curriculum, students should be able to:

1. Demonstrate an understanding of social, historical, and cultural influences;
2. Articulate how specific disciplines approach an issue or artifact, and how those approaches may differ from other disciplines;
3. Apply specific methods to examine the various dimensions of a particular field of study, cultural artifact, or social reality; and
4. Formulate possible responses to pressing social problems.

## WRITTEN COMMUNICATION

The GECC program develops the ability for students to express ideas in writing in a rhetorically effective manner. Written communication involves learning to work in multiple genres, styles, and writing technologies.

Upon completion of the General Education Core Curriculum, students should be able to:

1. Produce accurate formal writing that accounts for contexts, purposes, audiences, and media;
2. Employ stance, genre, style, and organization appropriate to specific academic contexts;
3. Utilize flexible strategies for generating, proofreading, and revising texts; and
4. Demonstrate basic information literacy skills.

## ORAL COMMUNICATION

The GECC program develops the ability for students to express ideas in the form of a prepared, purposeful oral presentation or performance. Oral communication takes many different forms – including expository and persuasive speech, storytelling, and dramatic performance – and is designed to increase knowledge, foster understanding, or promote change in an audience’s attitudes, values, beliefs, behaviors, or emotional experience.

Upon completion of the General Education Core Curriculum, students should be able to:

1. Present a clear central message;
2. Utilize effective organization and supporting evidence;
3. Demonstrate an awareness of audience and context; and
4. Employ language and delivery techniques appropriate to the situation and purpose

## CRITICAL INQUIRY

The GECC program instills a habit of mind characterized by the transdisciplinary exploration of issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.

Upon completion of the General Education Core Curriculum, students should be able to:

1. Identify what is known and what is not known about a given problem;
2. Evaluate evidence, recognizing the responsibility to ask critical questions of the source material;
3. Examine alternative formulations or contradictory evidence;
4. Demonstrate critical reading skills; and
5. Apply knowledge from one discipline to areas of study or experience outside that field.

## CREATIVE EXPLORATION

The GECC program engages students in a process of discovery that involves the use of calculated risks to identify and explore new or existing problems that may have unconventional solutions, the integration of information and skills across disciplines to address these problems, and the clear expression of the results of inquiry in a variety of formats.

Upon completion of the General Education Core Curriculum, students should be able to:

1. Identify problems and develop strategies for addressing them;
2. Advance opinions and offer arguments informed by previous knowledge and experience;
3. Communicate ideas in an appropriate medium, including non-verbal and material realms, and
4. Demonstrate a willingness to take intellectual risks and try new approaches in the face of ambiguity, challenge, or the potential for failure.

## GENERAL EDUCATION CATEGORIES

<b>GENERAL EDUCATION Category</b>	<b>Category Code</b>
Humanities	020
Communication	025
Natural Mathematics	030
Natural Sciences	040
Social/Behavioral Sciences	050
Government/Political Sciences	055
Business Administration	058

### **020 HUMANITIES**

The humanities provide for the study of fine arts, literature, humanities, philosophy and foreign language which allows students the opportunity to learn specific methods for critically evaluating human values and conduct within historical and cultural contexts.

#### **OBJECTIVES**

1. Foster intellectual curiosity, global knowledge, critical thinking, personal responsibility, and ethical and cultural awareness;
2. Prepare students to use language effectively;
3. Establish a framework for students to develop an aesthetic appreciation for fine arts; and
4. Prepare students to be responsible citizens, lifelong learners, and servant leaders in their chosen fields.

#### **STUDENT LEARNING OUTCOMES**

Upon completion of Humanities studies, students will be able to:

1. Think critically to become better critical thinkers by learning to identify, clarify and evaluate important ideas and arguments; learn to challenge assumptions by asking constructive questions and presenting coherent perspectives as the result of their questioning process;
2. Communicate effectively to develop better information literacy by recognizing the different cultural, social, and political contexts in which meaning is made and through which it is disseminated; and
3. Be a Team Member – learn to coordinate and cooperate with others to achieve shared goals.

### **025 COMMUNICATION (Humanities Subset)**

Written and oral communication includes the ability to communicate effectively in verbal and written language, the ability to use a variety of modern information resources and

supporting technologies, the ability to differentiate content from style of presentation, and the ability to suit content and style to the purpose of the communication.

## OBJECTIVES

1. Enhanced critical thinking ability;
2. Enhanced competency in written communication;
3. Enhanced competency in oral communication;
4. Enhanced conversation management skills in interpersonal settings;
5. Enhanced competency in small group settings, both as leader and member;
6. Enhanced ability to develop effective message patterns in organizational settings; and
7. Increased understanding of the importance of ethics and values in human communication.

## STUDENT LEARNING OUTCOMES

Upon completion of Communication studies, students will be able to:

1. Demonstrate an understanding of classical and contemporary human communication theories;
2. Demonstrate an understanding of communication from a variety of philosophical, historical, theoretical and practical perspectives;
3. Demonstrate an increased sensitivity to multicultural dimensions of communication;
4. Demonstrate an understanding of communication in diverse contexts – interpersonal, small group, public, organizational, and mass media; and
5. Demonstrate enhanced analytical, critical and performance competencies that will assist students in participating effectively in a democratic society.

## 030 NATURAL MATHEMATICS

Courses in this category focus on quantitative literacy in logic, patterns, and relationships. Courses involve the understanding of key mathematical concepts and the application of appropriate quantitative tools relevant within one's everyday experience.

## OBJECTIVES

1. Increased skills needed to pursue careers in education, business, and/or ministry;
2. Enhanced preparation for graduate level study of mathematics; and
3. Enhanced experience with applied mathematics in real-world applications.

## STUDENT LEARNING OUTCOMES

Upon completion of Mathematics studies, students will be able to:

1. Use arithmetic, algebraic, and geometric models to solve problems in unfamiliar settings;
2. Produce and interpret mathematical models, such as formulas, graphs, and tables;
3. Solve equations and inequalities and their associated applied math word problems; and
4. Estimate and check answers to applied mathematical problems, determining reasonableness; alternatives; and correctness and completeness of solutions.



## **040 NATURAL SCIENCES**

Courses in this category focus on describing, explaining, and predicting natural phenomena using scientific methods. Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences.

### **OBJECTIVES**

1. Greater assimilation of knowledge of the natural sciences;
2. Enhanced development of skills necessary to apply knowledge of the natural sciences;
3. Enhanced development of skills necessary to maintain and retain a current understanding of science; and
4. Enhanced development of skills necessary to understand, communicate and present scientific information effectively.

### **STUDENT LEARNING OUTCOMES**

Upon completion of Science studies, students will be able to:

1. Demonstrate skills necessary to communicate and present scientific information in oral and digital formats;
2. Demonstrate critical thinking skills;
3. Exhibit knowledge of scientific process and use the scientific equipment;
4. Demonstrate increased knowledge and the retention of that knowledge;
5. Demonstrate the ability to integrate information from different courses within the science discipline; and
6. Understand the nature of scientific investigations to properly analyze and interpret data; and
7. Communicate clearly and effectively in their major through academic, research-oriented writing.

## **050 SOCIAL AND BEHAVIORAL SCIENCES**

Social and behavioral sciences courses examine the ways in which individuals, groups, institutions, and societies behave, function, and influence one another. They introduce students to the variety of methods to collect, analyze, interpret, and apply qualitative and quantitative data as related to social phenomenon and individual behavior.

### **OBJECTIVES**

1. Enhanced critical thinking – creative, innovative, inquiry, analysis, evaluation and synthesis of information;
2. Enhanced ability to analyze graphical representations of concepts and data using analytical frameworks and paradigms;
3. Enhanced ability to frame real-world problems in terms of theoretical models and synthesizing the critical elements of problems to understand the social, economic, and behavioral dimensions of those problems.

## STUDENT LEARNING OUTCOMES

Upon completion of Social and Behavioral Science studies, students will be able to:

1. Creatively apply the conceptual tools of social and behavioral environments to evaluate real-world problems;
2. Conduct out-of-class research on social and behavioral problems;
3. Determine various problem critical elements; and
4. Express an understanding of these complex social and behavioral science problems and conflicts.

### **055 Government/Political Science** (Social and Behavioral Science Subset)

Government and Political Sciences explore political processes, theories, national and international relations, and various governmental forms; examines a variety of career and professional fields; provides opportunity for analytical and research required to understand and critically evaluate politics, government, and international relations.

#### OBJECTIVES

1. Greater knowledge of governmental and political processes, theories and various forms of governments and national and international relationships;
2. Enhanced knowledge of a variety of careers and professional opportunities in government, law, education, politics, policy and business; and
3. Enhanced analytical and research skills needed to understand and explain politics, government and international relations.

## STUDENT LEARNING OUTCOMES

Upon completion of Government/Political Sciences studies, students will be able to:

1. Understand the institutions, processes, constitutional background, and policy outcomes of American government and the ability to compare American government to other countries around the world;
2. Understand and express key theories and concepts, historical developments, organizations, and modern issues in international relations;
3. Understand government institutions, electoral processes, and policies in a variety of countries around the world and the ability to compare the effectiveness or impact of differing political arrangements across countries;
4. Understand and express the philosophical underpinnings of modern politics and government and the legal principles by which political disputes are often settled; and
5. Use the comparative case study method of analysis, quantitative forms of analysis, and legal analysis in oral communication and in written research.

## **058 Business Administration (BUSI) – a Social and Behavioral Sciences Subset**

Business Administration includes all aspects of overseeing and supervising business operations. Management is the act of allocating resources to accomplish desired goals and objectives efficiently and effectively; it comprises planning, organizing, staffing, leading or directing, and controlling an organization (a group of one or more people or entities) or effort for the purpose of accomplishing a goal.

### **OBJECTIVES**

1. Enhanced ability to express their own thoughts, concepts and descriptions of Business Administration principles;
2. Enhanced ability to motivate, lead, and develop others;
3. Enhanced capability to meet both business and social responsibility goals;
4. Enhanced communication skills; and
5. Enhanced capability to develop a strategic perspective on the organization and its components.

### **STUDENT LEARNING OUTCOMES**

Upon completion of Business Administration studies, students will be able to:

1. Demonstrate effective written communication and analytical skills;
2. Apply management skills in decision-making and analysis of the organizational structure;
3. Examine ethical behaviors and legal implications of an organization in social and corporate contexts;
4. Evaluate the role of a manager in the global economy; and
5. Develop critical thinking skills for analysis in strategic planning and innovation.

Given the above student learning outcomes, students will have acquired a broad set of valuable skills. Students will demonstrate analytical thinking, understanding nature and society, and communicating with a global audience. Students will be equipped with a foundation for success beyond their areas of study and their lives are enriched as educated persons, active citizens, and effective contributors in society.

### **GENERAL EDUCATION REQUIREMENTS**

Show below are the General Education Core Curriculum courses, core categories, and assigned semester credit hours per course for the Associate and Baccalaureate programs respectively.

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

<b>Category</b>	<b>BACHELOR GE Elective Courses</b>	<b>Credit Hours</b>
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 2302 Lectures on Literature	3
020	LEAD 3301 Leadership	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## GENERAL EDUCATION SUMMARY

Core Category	GE Core Courses			Credit Hours
020	HIST	3304	The Story of Christianity	3
020	ENGL	4301	Lectures on Literature	3
025	ENGL	1302	English Composition 1	3
025	ENGL	2301	English Composition 2	3
025	COMM	2308	Interpersonal Communication	3
020	LEAD	3301	Leadership Development	3
030	MATH	2306	Introduction to Applied Math	3
040	SCIE	1305	Creation Science	3
<b>Total GECC Credit Hours</b>				<b>30</b>

# ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY

## *Concentration:* Christian Counseling

PROGRAM CHAIR: Cynthia Ticas, BA, MMAC

### OVERVIEW

As our world become more complex, more and new challenges face individuals and families, from financial to emotional. The Word of God tells us in Proverbs 11:14, Where no counsel is, the people fall: but in the multitude of counsellors there is safety. This world needs Apostolic, Holy Ghost filled counselors to lead individuals, families and communities to wholeness.

The Associates of Arts in Christian Ministry, *Concentration:* Christian Counseling (AACM-CC) program integrates the most current trends in counseling theory with study of Christian faith and practice, thereby enabling students to integrate the principles of biblically based spirituality with counseling practice for leadership within the church. The AACM-CC program will allow students to obtain the foundational knowledge and skills needed to succeed in the baccalaureate Christian Counseling program.

### STUDENT LEARNING OUTCOMES

Upon completion of the AACM-CC program, students will be able to:

1. Demonstrate a basic knowledge of Christian Counseling;
2. Apply high ethical standards in their academic and professional life; and
3. Have a rudimentary understanding of theories and skills

### WORLDVIEW COMPONENTS

The AACM-CC program will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The AACM-CC program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (15 credit hours) and Apostolic Identity Core Curriculum (9 credit hours) requirements, plus 36 Music Ministry credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

## CORE AACM-CC CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
SCIE	1301	Creation Science	3
COUN	1301	Intro to Chr. Counseling	3
BIBL	1301	Old Testament Survey	3
CRED	1303	Christian Ethics	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
BIBL	1302	New Testament Survey	3
COUN	1304	Human Growth & Develop	3
THEO	1304	Spiritual Disciplines	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
BIBL	2301	Life & Times of Christ	3
COUN	2301	Theories of Counseling	3
COUN	2303	Counseling Skills & Tech.	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
BIBL	2302	Acts	3
COUN	2308	Legal & Ethical Issues	3
COUN	2310	Family Therapy I	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

### AACM-CC Program Credit Hours

Apostolic Identity Core Curriculum	9
General Education Core Curriculum	15
Foundational & Core AACM-CC Curriculum	36
<b>Total Program Credit Hours</b>	<b>60</b>



# ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY

## *Concentration: Missiology*

PROGRAM CHAIR: James D. Hogsten, BA, MDiv, MMFT

### OVERVIEW

Missiology is a study of God's heartbeat for the nations—the foundation of which is the revealed in the *missio dei* (mission of God) God's quest to redeem the nations. God's missionary quest is the meta-narrative of Scripture and in Matthew 28:19 and Acts 1:8—the Lord enjoins the church to join him in the great task of making disciples of every ethnic group. This great commission is embraced by the United Pentecostal Church International who is endeavoring to take the 'Whole Gospel to the Whole World'. Texas Bible College and the department of Missiology is committed to this great vision and seeks to facilitate this process by preparing students who feel a call to missions for intercultural Apostolic ministry in both North America and throughout the world.

TBC's biblically grounded Christian Ministry *Missiology Concentration* program seeks to facilitate the development of thinking and learning strategies, interpersonal skills, creativity, as well as allowing the flexibility to pursue a variety of missiology ministry options. Furthermore, the program empowers students preparing for missiology graduate studies and life-long education.

### STUDENT LEARNING OUTCOMES

Upon completion of the AACM-MI program, graduates will be able to articulate and understand:

1. the importance of a solid foundation of biblical doctrine and Apostolic distinctives;
2. the necessity of personal involvement in spiritual disciplines and evangelism;
3. the philosophy, precepts and practices of missionary activity.

### WORLDVIEW COMPONENTS

The Associate of Arts in Christian Ministry (AACM-MI), *Concentration: Missiology* will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic; and
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life.

## DEGREE REQUIREMENTS

The AACM-MI program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (15 credit hours) and Apostolic Identity Core Curriculum (9 credit hours) requirements, plus 36 Music Ministry credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

## CORE AACM-MI CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
BIOL	1305	Creation Science	3
THEO	1301	Intro to Mission	3
BIBL	1301	Old Testament Survey	3
CRED	1303	Christian Ethics	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
BIBL	1302	New Testament Survey	3
MISS	1304	Theology of Missions	3
THEO	1304	Spiritual Disciplines	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
MISS	2305	World Religions	3
BIBL	2301	Life & Times of Christ	3
THEO	2303	Hermeneutics/Sty Res	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
BIBL	2302	Acts	3
MISS	2306	Short Term Missions	3
MISS	2308	Mission of the Church	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

### AACM-MI Program Credit Hours

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	15
Foundational & Core AACM-MI Curriculum	36
<b>Total Program Credit Hours</b>	<b>60</b>

# ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY

## *Concentration: Theology*

PROGRAM CHAIR: Richard Davis, BA

### OVERVIEW

God has given every individual in the body of Christ unique gifts and abilities; because we are stewards of those gifts, it is important to cultivate them to their fullest potential. Texas Bible College's biblically grounded Christian Ministry *Theology Concentration* degree seeks to facilitate the development of thinking and learning strategies, interpersonal skills, and creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the Christian Ministry Department will work to empower students preparing for graduate studies and life-long education.

### STUDENT LEARNING OUTCOMES

Upon completion of the Associate of Arts in Christian Ministry, *Concentration: Theology* program, students will be able to:

1. Demonstrate a thorough understanding of the major doctrinal and biblical themes of the Bible from a worldview based within the Apostolic faith;
2. Perform accurate Christian apologetics from an Apostolic worldview;
3. Demonstrate an Apostolic worldview of life through biblical reflection and through the practice or support of ministry efforts worldwide;
4. Apply apostolic truth and life in the practice of ministerial leadership with a servant spirit; and
5. Exhibit a commitment and motivation for pursuing continued spiritual growth through the transforming power of divine truth.

### WORLDVIEW COMPONENTS

The Associate of Arts in Christian Ministry (AACM-TH), *Concentration: Theology* will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and

5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The AACM-TH program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (30 credit hours) and Core Apostolic Identity Curricula (9 credit hours) requirements, plus 36 theology concentration semester credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

## CORE AACM-TH CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
BIOL	1305	Creation Science	3
THEO	1301	Personal Evangelism	3
BIBL	1301	Old Testament Survey	3
CRED	1303	Christian Ethics	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
BIBL	1302	New Testament Survey	3
BIBL	1304	Prophets	3
THEO	1304	Spiritual Disciplines	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
MISS	2305	World Religions	3
BIBL	2301	Life & Times of Christ	3
THEO	2303	Hermeneutics/Sty Res	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
BIBL	2302	Acts	3
THEO	2306	Homiletics	3
COUN	2310	Family Therapy 1	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

### AACM-TH Program Credit Hours

Apostolic Identity Core Curriculum	9
General Education Core Curriculum	15
Foundational & Core AACM-TH Curriculum	36
<b>Total Program Credit Hours</b>	<b>60</b>

# ASSOCIATE OF ARTS IN MUSIC MINISTRY

PROGRAM CHAIR: Dwayne Horsley, BA

## OVERVIEW

The mission of Texas Bible College is to educate and equip servant leaders for a lifetime of exceptional Apostolic ministry worldwide. Apostolic ministry happens in a variety of ways, whether anointed preaching, inspirational teaching, soul-stirring singing, or something as simple as an individual act of kindness, the result is the same – a vital ministry of a need.

The AAMM program prepares Apostolic men and women for exceptional service in music ministry. Students can readily advance their God-given talents while learning a wide range of music ministry skills.

These skills include:

1. Correctly applying an Apostolic framework of theology to songwriting and composition;
2. Working with other musicians and singers in music ministry settings;
3. Developing choral and instrumental ensembles, choirs, and worship teams;
4. Employing technologies in developing and producing the worship experience; and
5. Gaining an understanding of various music styles and genres.

## STUDENT LEARNING OUTCOMES

The AAMM academic program will educate and equip graduates, as servant leaders, for a lifetime of exceptional Apostolic ministry worldwide.

Upon completion of the AAMM program, students will be able to:

1. Articulate a biblically based theology of music and worship;
2. Understand the role of music in worship, service design, congregational song, and music administrative structures, practices, and procedures;
3. Demonstrate aural and written skills associated with music notation, chord progressions, and harmonization;
4. Plan and lead musical performances in a variety of worship styles and encompassing multi-generational worshippers; and
5. Perform, improvise, and conduct at an appropriate level of musicianship.

## WORLDVIEW COMPONENTS

The AAMM program will educate, equip, and empower the graduate for life and servant-leadership by:

6. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
7. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
8. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
9. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and
10. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The AAMM program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (15 credit hours) and Apostolic Identity Core Curriculum (9 credit hours) requirements, plus 36 Music Ministry credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>



## CORE AAMM CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
SCIE	1305	Creation Science	3
MUSC	1203	Applied Keyboard I	2
MUSIC	1101/05	Applied Piano/Vocal Lab	1
MUSC	1107	Choir	1
MUSC	1207	Ear Training I/Sight I	2
MUSC	1305	Music Theory I	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
MUSC	1204	Applied Keyboard II	2
MUSC	1102/06	Applied Piano/Vocal Lab	1
MUSC	1108	Choir	1
MUSC	1208	Ear Training II/Sight II	2
MUSC	1306	Music Theory II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
MUSC	2203	Applied Keyboard III	2
MUSC	1101/05	Applied Piano/Vocal Lab	1
MUSC	1107	Choir	1
MUSC	2207	Ear Training III/Sight III	2
MUSC	2305	Music Theory III	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
MUSC	2204	Applied Keyboard IV	2
MUSC	1102/06	Applied Piano/Vocal Lab	1
MUSC	1108	Choir	1
MUSC	2208	Ear Training IV/Sight IV	2
MUSC	2308	Music History	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

### AAMM Program Credit Hours

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	15
Foundational & Core AAMM Curriculum	36
<b>Total Program Credit Hours</b>	<b>60</b>

# BACHELOR OF ARTS IN CHRISTIAN MINISTRY

## *Concentration: Christian Counseling*

PROGRAM CHAIR: Cynthia Ticas, BA, MMAC

### OVERVIEW

As our world become more complex, more and new challenges face individuals and families, from financial to emotional. The Word of God tells us in Proverbs 11:14, Where no counsel is, the people fall: but in the multitude of counsellors there is safety. This world needs Apostolic, Holy Ghost filled counselors to lead individuals, families and communities to wholeness.

The Bachelor of Arts in Christian Ministry, Concentration: Christian Counseling (BACM-CC) program integrates the most current trends in counseling theory with study of Christian faith and practice, thereby enabling students to integrate the principles of biblically based spirituality with counseling practice for leadership within the church.

The BACM-CC program will allow students to obtain the foundational knowledge and skills needed to succeed in a master's-level counseling program.

### STUDENT LEARNING OUTCOMES

Upon completion of the BACM-CC program, graduates will be able to articulate and understand:

1. Proficient knowledge of counseling theories within Individual, couples and families;
2. Proper techniques and skills utilized in Christian counseling;
3. The idiosyncrasies of human behavior and develop;
4. The high ethical standards in their academic and professional life; and
5. Christian counseling from an Apostolic worldview.

### WORLDVIEW COMPONENTS

The BACM-CC program will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;

4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children’s ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The BACM-CC program requires a minimum of 120 semester credits. Students must complete all General Education Core Curriculum (30 credit hours) and Apostolic Identity Core Curriculum (9 credit hours) requirements, plus 81 Christian Counseling credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

Category	BACHELOR GE Elective Courses	Credit Hours
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 2302 Lectures on Literature	3
020	LEAD 3301 Leadership Development	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## CORE BACM-CC CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
SCIE	1301	Creation Science	3
COUN	1301	Intro to Chr. Counseling	3
BIBL	1301	Old Testament Survey	3
CRED	1303	Christian Ethics	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
BIBL	1302	New Testament Survey	3
COUN	1304	Human Growth & Develop	3
THEO	1304	Spiritual Disciplines	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
COUN	2301	Theories of Counseling	3
COUN	2303	Counseling Skills & Tech.	3
BIBL	2301	Life & Times of Christ	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
BIBL	2302	Acts	3
COUN	2308	Legal & Ethical Issues	3
COUN	2310	Family Therapy I	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

### JUNIOR – Fall Semester

BIBL	3301	Leadership Development	3
CRED	3305	Stewardship	3
COUN	3301	Prevent, Inter & Consult	3
COUN	3301	Addictive Behavior & Treat	3
COUN	3311	Family Therapy II	3
		Credit hours	<b>15</b>

### JUNIOR – Spring Semester

MUSC	3314	Ess of Cong Worship	3
GOVT	3308	American Government	3
COUN	3306	Counseling Diverse Pops	3
COUN	3308	Crisis Trauma	3
HIST	3304	The Story of Christianity	3
		Credit hours	<b>15</b>

**SENIOR – Fall Semester**

ENGL	2302	Lecturers on Literature	3
COUN	4301	Group Process & Practice	3
COUN	4303	Psychopathology	3
COUN	4305	Couples Counseling	3
BIBL	4305	Wisdom Literature	3
		Credit hours	<b>15</b>

**SENIOR – Spring Semester**

BUSI	4302	Business Management	3
COUN	4308	Counsel Child & Adoles	3
COUN	4302	Pastor/Biblical Counsel.	3
BIBL	4306	Romans	3
COUN	4306	Capstone	3
		Credit hours	<b>15</b>

**BACM-CC Program Credit Hours**

Apostolic Identity Core Curriculum	9
General Education Core Curriculum	30
Foundational & BACM-CC Curriculum	81
<b>Total Program Credit Hours</b>	<b>120</b>

# BACHELOR OF ARTS IN CHRISTIAN MINISTRY

## *Concentration: Missiology*

PROGRAM CHAIR: James D. Hogsten, BA, MDiv, MMFT

### OVERVIEW

Missiology is a study of God's heartbeat for the nations—the foundation of which is the revealed in the *missio dei* (mission of God) God's quest to redeem the nations. God's missionary quest is the meta-narrative of Scripture and in Matthew 28:19 and Acts 1:8—the Lord enjoins the church to join him in the great task of making disciples of every ethnic group. This great commission is embraced by the United Pentecostal Church International who is endeavoring to take the 'Whole Gospel to the Whole World'. Texas Bible College and the department of Missiology is committed to this great vision and seeks to facilitate this process by preparing students who feel a call to missions for intercultural Apostolic ministry in both North America and throughout the world.

Texas Bible College's biblically grounded Christian Ministry degree seeks to facilitate the development of thinking and learning strategies, interpersonal skills, and creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the Music Ministry Department will work to empower students preparing for graduate studies and life-long education. These skills include:

1. Effectively defending Apostolic doctrines;
2. Valuing Apostolic doctrines;
3. Modeling Apostolic beliefs in various contexts of daily life;
4. Communicating Apostolic beliefs effectively across cultures;
5. Correctly applying an Apostolic interpretive framework to the biblical text;
6. Actively serving the church;
7. Actively serving society; and
8. Demonstrating an appropriate level of expertise in their chosen field of ministry.

### STUDENT LEARNING OUTCOMES

Upon completion of the Bachelor of Arts in Christian Ministry, *Concentration: Missiology* program, graduates will be able to articulate and understand:

1. the importance of a solid foundation of biblical doctrine and Apostolic distinctives;
2. the philosophy, precepts and practices of missionary activity;
3. the impact of culture on the lives of people, and how to minister effectively in diverse, cross-cultural settings;
4. the major world religions, philosophies, and sects prevalent in the world in which they will minister, and
5. the concepts of personal evangelism and church planting as important means of spreading the gospel of the Lord Jesus Christ around the world.

## WORLDVIEW COMPONENTS

The Bachelor of Arts in Christian Ministry (BACM-MI), *Concentration: Missiology* will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The BACM-MI program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (15 credit hours) and Core Apostolic Identity Curricula (9 credit hours) requirements, plus 36 Music Ministry semester credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

<b>Category</b>	<b>BACHELOR GE Elective Courses</b>	<b>Credit Hours</b>
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 3302 Lectures on Literature	3
050	PSYC 1301 Intro to Psychology	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## CORE BACM-MI CURRICULUM

### FRESHMAN - Fall Semester

APID 1301	Systematic Theology I	3
SCIE 1305	Creation Science	3
THEO 1301	Intro to Missions	3
MISS 1301	Old Testament Survey	3
CRED 1303	Christian Ethics	3
	<b>Credit hours</b>	<b>15</b>

### FRESHMAN - Spring Semester

APID 1302	Systematic Theology II	3
ENGL 1301	English Composition I	3
BIBL 1302	New Testament Survey	3
MISS 1304	Theology of Missions	3
THEO 1304	Spiritual Disciplines	3
	<b>Credit hours</b>	<b>15</b>



**SOPHOMORE – Fall Semester**

APID	2301	Systematic Theology III	3
MISS	2305	World Religions	3
BIBL	2301	Life & Times of Christ	3
CRED	2303	Stewardship	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

**SOPHOMORE – Spring Semester**

MATH	2306	Intro to Applied Math	3
BIBL	2302	Acts	3
MISS	2306	Short Term Missions	3
MISS	2308	Mission of the Church	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

**JUNIOR – Fall Semester**

COUN	3303	Addictive Behavior & Treat.	3
MISS	2305	World Religions	3
MISS	2305	World Religions	3
THEO	2303	Hermeneutics/Sty Res	3
BIBL	3305	General Epistles	3
		Credit hours	<b>15</b>

**JUNIOR – Spring Semester**

MUSC	3314	Ess. of Cong. Worship	3
GOVT	3308	American Government	3
MISS	3304	Missionary Life & Work	3
MISS	3308	Strategic Missions	3
HIST	3304	Story of Christianity	3
		Credit hours	<b>15</b>

**SOPHOMORE OR JUNIOR SUMMER SESSION**

MISS	3306	Missions Practicum	3
		Credit hours	<b>3</b>

**SENIOR – Fall Semester**

ENGL	4301	Lectures on Literature	3
MISS	4301	Church Planting	3
BIBL	4306	Wisdom Literature	3
MISS	4303	Indigenous Church	3
		Credit hours	<b>12</b>

**SENIOR – Spring Semester**

BUSI	4302	Business Management	3
BIBL	4303	Romans	3
MISS	4306	Capstone	3
MISS	4308	Trends/Issues in Missions	3
HIST	4306	Mod Pent Movement	3
		Credit hours	<b>15</b>

**BACM-MI Program Summary**

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	30
Summer Missions Practicum	3
Foundational & Core BACM-MI Curriculum	78
<b>Total Program Credit Hours</b>	<b>120</b>

# BACHELOR OF ARTS IN CHRISTIAN MINISTRY

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## *Concentration: Theology*

PROGRAM CHAIR: Richard Davis, BA

### OVERVIEW

God has given every individual in the body of Christ unique gifts and abilities; because we are stewards of those gifts, it is important to cultivate them to their fullest potential. Texas Bible College's biblically grounded Christian Ministry degree seeks to facilitate the development of thinking and learning strategies, interpersonal skills, and creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the Christian Ministry Department will work to empower students preparing for graduate studies and life-long education. These skills include:

Graduates of the Christian Ministry *Theology Concentration* academic program will be able to:

1. Demonstrate a thorough understanding of the major doctrinal and biblical themes of the Bible from a worldview based within the Apostolic faith;
2. Perform accurate Christian apologetics from an Apostolic worldview;
3. Demonstrate an Apostolic worldview of life through biblical reflection and through the practice or support of ministry efforts worldwide;
4. Apply apostolic truth and life in the practice of ministerial leadership with a servant spirit; and
5. Exhibit a commitment and motivation for pursuing continued spiritual growth through the transforming power of divine truth.

### WORLDVIEW COMPONENTS

The Bachelor of Arts in Christian Ministry (BACM-TH), *Concentration: Theology* program will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The BACM-TH program requires a minimum of 120 semester credits. Students must complete all General Education Core Curriculum (30 credit hours) and Core Apostolic Identity Curricula (9 credit hours) requirements, plus 81 Theology concentration credit hours:

Core Category	APOSTOLIC IDENTITY Core Curriculum	Credit Hours
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

Core Category	ASSOCIATE GE Core Courses	Credit Hours
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

Category	BACHELOR GE Elective Courses	Credit Hours
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 2302 Lectures on Literature	3
020	LEAD 3301 Leadership Development	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## CORE BACM-TH CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
SCIE	1305	Creation Science	3
BIBL	1301	Old Testament Survey	3
THEO	1301	Personal Evangelism	3
CRED	1303	Christian Ethics	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
BIBL	1304	Prophets	3
THEO	1304	Spiritual Disciplines	3
BIBL	1302	New Testament Survey	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
ENGL	2301	English Composition II	3
BIBL	2301	Life & Times of Christ	3
MISS	2305	World Religions	3
THEO	2303	Hermeneutics	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
COMM	2308	Interpersonal Comm	3
BIBL	2302	Acts	3
COUN	2310	Family Therapy 1	3
THEO	2306	Homiletics	3
		Credit hours	<b>15</b>

### JUNIOR – Fall Semester

LEAD	3301	Leadership Development	3
COUN	3303	Addictive Behave. & Treat.	3
BIBL	3303	Paul's Journey Epistles	3
BIBL	3305	General Epistles	3
CRED	3305	Stewardship	3
		Credit hours	<b>15</b>

### JUNIOR – Spring Semester

MUSC	3314	Ess. of Cong Worship	3
GOVT	3308	American Government	3
BIBL	3302	Corinthians	3
THEO	3308	Prophecy	3
HIST	3304	The Story of Christianity	3
		Credit hours	<b>15</b>

### SENIOR – Fall Semester

ENGL	4301	Lectures on Literature	3
BIBL	4301	Pastoral Epistles	3
BIBL	4306	Wisdom Literature	3
THEO	4303	Pastoral Theology	3
MISS	4301	Church Planting	3
		Credit hours	<b>15</b>

### SENIOR – Spring Semester

BUSI	4302	Business Management	3
COUN	4302	Pastor/Biblical Counsel.	3
THEO	4306	Capstone	3
BIBL	4306	Romans	3
BIBL	4308	Hebrews	3
		Credit hours	<b>15</b>

## BACM-TH Program Summary

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	30
Foundational & Core BACM-TH Curriculum	81
<b>Total Program Credit Hours</b>	<b>120</b>

# BACHELOR OF ARTS IN MUSIC MINISTRY

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PROGRAM CHAIR: Dwayne Horsley, BA

## OVERVIEW

The mission of Texas Bible College is to educate and equip servant leaders for a lifetime of exceptional Apostolic ministry worldwide. Apostolic ministry happens in a variety of ways, whether anointed preaching, inspirational teaching, soul-stirring singing, or something as simple as an individual act of kindness, the result is the same – a vital ministry of a need.

The BAMB program prepares Apostolic men and women for exceptional service in music ministry. Students can readily advance their God-given talents while learning a wide range of music ministry skills. These skills include:

1. Correctly applying an Apostolic framework of theology to songwriting and composition;
2. Working with other musicians and singers in music ministry settings;
3. Developing choral and instrumental ensembles, choirs, and worship teams;
4. Employing technologies in developing and producing the worship experience; and
5. Gaining an understanding of various music styles and genres.

## STUDENT LEARNING OUTCOMES

The BAMB academic program will educate and equip graduates, as servant leaders, for a lifetime of exceptional Apostolic ministry worldwide.

Upon completion of the BAMB program, graduates will be able to:

1. Articulate a biblically based theology of music and worship;
2. Understand the role of music in worship, service design, congregational song, and music administrative structures, practices, and procedures;
3. Demonstrate aural and written skills associated with music notation, chord progressions, and harmonization;
4. Plan and lead musical performances in a variety of worship styles and encompassing multi-generational worshippers; and
5. Perform, improvise, and conduct at an appropriate level of musicianship.

## WORLDVIEW COMPONENTS

The BAMB program will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;

2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The BAMM program requires a minimum of 121 semester credits. Students must complete all General Education Core Curriculum (15 credit hours) and Core Apostolic Identity Curricula (9 credit hours) requirements, plus 82 Music Ministry semester credit hours.

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

Category	BACHELOR GE Elective Courses	Credit Hours
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 2302 Lectures on Literature	3
020	LEAD 3301 Leadership Development	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## CORE BAMB CURRICULUM

### FRESHMAN – Fall Semester

APID	1301	Systematic Theology I	3
SCIE	1305	Creation Science	3
MUSC	1203	Applied Keyboard I	2
MUSIC	1101/05	Applied Piano/Vocal Lab	1
MUSC	1107	Choir	1
MUSC	1207	Ear Training I/Sight I	2
MUSC	1305	Music Theory I	3
		Credit hours	<b>15</b>

### FRESHMAN – Spring Semester

APID	1302	Systematic Theology II	3
ENGL	1301	English Composition I	3
MUSC	1204	Applied Keyboard II	2
MUSC	1102/06	Applied Piano/Vocal Lab	1
MUSC	1108	Choir	1
MUSC	1208	Ear Training II/Sight II	2
MUSC	1306	Music Theory II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Fall Semester

APID	2301	Systematic Theology III	3
MUSC	2203	Applied Keyboard III	2
MUSC	1101/05	Applied Piano/Vocal Lab	1
MUSC	1107	Choir	1
MUSC	2207	Ear Training III/Sight III	2
MUSC	2305	Music Theory III	3
ENGL	2301	English Composition II	3
		Credit hours	<b>15</b>

### SOPHOMORE – Spring Semester

MATH	2306	Intro to Applied Math	3
MUSC	2204	Applied Keyboard IV	2
MUSC	1102/06	Applied Piano/Vocal Lab	1
MUSC	1108	Choir	1
MUSC	2208	Ear Training IV/Sight IV	2
MUSC	2308	Music History	3
COMM	2308	Interpersonal Comm	3
		Credit hours	<b>15</b>

### JUNIOR – Fall Semester

MUSC	1101/05	Applied Piano/Vocal Lab	1
MUSC	1107	Choir	1
MUSC	3307	Choral Conducting	3
MUSC	3311	Improvisational Theory	3
MUSC	3305	Songwriting & Comp.	3
MUSC	3303	Music Software App <sup>1</sup>	3
COUN	3303	Add Behavior & Treat	3
		Credit hours	<b>17</b>

### JUNIOR – Spring Semester

MUSC	1102/06	Applied Piano/Vocal Lab	1
MUSC	3310	Childhood Music Develop	3
MUSC	1108	Choir	1
MUSC	3202	Ensemble Rehearsal Tech.	3
MUSC	3309	Ess of Cong Worship	3
HIST	3304	The Story of Christianity	3
		Credit hours	<b>14</b>

**SENIOR – Fall Semester**

MUSC	1101	Applied Piano Lab	1
MUSC	1105	Applied Voice Lab	1
MUSC	1107	Choir	1
MUSC	4301	Inst/Choral Arranging <sup>2</sup>	3
LEAD	3301	Leadership Development	3
MUSC	4306	Church Music Admin	3
ENGL	4301	Lectures on Literature	3
		Credit hours	<b>15</b>

**Notes:**<sup>1</sup> – offered in odd years<sup>2</sup> – offered in even years**SENIOR – Spring Semester**

MUSC	1102	Applied Piano Lab	1
MUSC	1106	Applied Voice Lab	1
MUSC	1108	Choir	1
MUSC	4302	Capstone (Recital)	3
MUSC	4212/14	Piano/Vocal Pedagogy	2
MUSC	4304	Transcription & Analysis	3
BUSI	4302	Business Management	3
		Credit hours	<b>14</b>

**BAMM Program Credit Hours**

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	30
Foundational & Core BAMM Curriculum	81
<b>Total Program Credit Hours</b>	<b>120</b>



# *ExCELL* – ACCELERATED ADULT EDUCATION DEGREE PROGRAM

## ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY

*Concentration: Theology*

PROGRAM CHAIR: Joshua Reneau, B.Th., MTS (Candidate)

### OVERVIEW

The goal of the ExCELL program is to educate and equip servant leaders for a lifetime of exceptional Apostolic ministry worldwide. God's people, whether ministry or laity, must be prepared for the challenges presented by ever-changing values of society. Every student must think critically, using analytical methods to assess current cultural mores and belief systems. Relying on the Scriptures, students will study and examine biblical truth through a Oneness Apostolic lens and effectively communicate these principles and tenets of faith.

The ExCELL program seeks to facilitate the development of thinking and learning strategies, interpersonal skills, and creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the ExCELL program strives to empower students preparing for its bachelor degree program. These skills include:

### STUDENT LEARNING OUTCOMES

Upon completion of the ExCELL program students will be able to:

1. Demonstrate a thorough understanding of the major doctrinal and biblical themes of the Bible from a worldview based within the Apostolic faith;
2. Perform accurate Christian apologetics from an Apostolic worldview;
3. Demonstrate an Apostolic worldview of life through biblical reflection and through the practice or support of ministry efforts worldwide;
4. Understand apostolic truth and life in the practice of ministerial leadership with a servant spirit; and
5. Understand the commitment and motivation required for pursuing continued spiritual growth through the transforming power of divine truth.

### WORLDVIEW COMPONENTS

The ExCELL program will educate, equip, and empower the graduate for follow-on programs by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;

2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;
4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children's ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The AACM program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (30 credit hours) and Core Apostolic Identity Curricula (9 credit hours) requirements, plus 81 Theology concentration credit hours.

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
	<b>Total APID Credit Hours</b>	<b>9</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

Category	BACHELOR GE Elective Courses	Credit Hours
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 2302 Lectures on Literature	3
020	LEAD 3301 Leadership Development	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## CORE AACM CURRICULUM

### 1<sup>st</sup> Semester

APID 1301	Systematic Theology I	3
BIBL 1301	Old Testament Survey	3
ENGL 1301	English Composition I	3
CHMN 1101	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 2<sup>nd</sup> Semester

APID 1302	Systematic Theology II	3
THEO 2303	Hermeneutics	3
ENGL 2301	English Comp. II	3
CHMN 1102	Christin Min Practicum	1
	Credit hours	<b>10</b>

### 3<sup>rd</sup> Semester

APID 1303	Systematic Theology III	3
BIBL 1305	Keys to Spiritual Success	3
COMM 2308	Interpersonal Comm	3
CHMN 1103	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 4<sup>th</sup> Semester

BIBL 2308	The Life & Times of Christ	3
HIST 3304	The Story of Christianity	3
MATH 2306	Intro to Applied Math	3
CHMN 1101	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 5<sup>th</sup> Semester

BIBL 2302	Acts of the Apostles	3
THEO 2306	Homiletics	3
GOVT 2308	American Government	3
CHMN 1102	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 6<sup>th</sup> Semester

BIBL 3306	The Pauline Epistles	3
CRED 1303	Christian Ethics	3
BIOL 1305	Creation Science	3
CHMN 1103	Christian Min Practicum	1
	Credit hours	<b>10</b>

## AACM Program Summary

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	18
Foundational & Core AACM Curriculum	27
Christian Ministry Practicum	6
<b>Total Program Credit Hours</b>	<b>60</b>

# BACHELOR OF ARTS IN CHRISTIAN MINISTRY

*Concentration: Theology*

PROGRAM CHAIR: Joshua Reneau, B.Th., MTS (Candidate)

## OVERVIEW

The goal of the ExCELL program is to educate and equip servant leaders for a lifetime of exceptional Apostolic ministry worldwide. God's people, whether ministry or laity, must be prepared for the challenges presented by ever-changing values of society. Every student must think critically, using analytical methods to assess current cultural mores and belief systems. Relying on the Scriptures, students will study and examine biblical truth through a Oneness Apostolic lens and effectively communicate these principles and tenets of faith.

The ExCELL program seeks to facilitate the development of thinking and learning strategies, interpersonal skills, and creativity, as well as allowing the flexibility to pursue a variety of ministry options. Furthermore, the ExCELL program strives to empower students preparing for its bachelor degree program.

## STUDENT LEARNING OUTCOMES

Upon completion of the Bachelor of Arts in Christian Ministry (BACM) program, graduates will be able to:

1. Demonstrate a thorough understanding of the major doctrinal and biblical themes of the Bible from a worldview based within the Apostolic faith;
2. Perform accurate Christian apologetics from an Apostolic worldview;
3. Demonstrate an Apostolic worldview of life through biblical reflection and through the practice or support of ministry efforts worldwide;
4. Apply and defend apostolic truth and life in the practice of ministerial leadership with a servant spirit; and
5. Exhibit and defend the commitment and motivation required for pursuing continued spiritual growth through the transforming power of divine truth.

## WORLDVIEW COMPONENTS

The BACM program will educate, equip, and empower the graduate for life and servant-leadership by:

1. Achieving a demonstrated competency to articulate Christian beliefs and Apostolic distinctives;
2. Providing interpretive and exegetical skills related to the biblical text and knowledge of a Oneness Pentecostal hermeneutic;
3. Cultivating spiritual formation in community, integrating academics and Christian service through a Spirit-filled life;

4. Empowering a growing facility in specific foci, such as in Bible, pastoral ministry, children’s ministry, youth ministry, or in other self-directed foci; and
5. Achieving a demonstrated competency to critically contextualize scriptural truths in a variety of settings, such as in interpersonal relationships, writing, speaking, and in creative use of media.

## DEGREE REQUIREMENTS

The BACM program requires a minimum of 60 semester credits. Students must complete all General Education Core Curriculum (30 credit hours) and Core Apostolic Identity Curricula (9 credit hours) requirements, plus 81 Theology concentration credit hours:

<b>Core Category</b>	<b>APOSTOLIC IDENTITY Core Curriculum</b>	<b>Credit Hours</b>
010	APID 1301 Systematic Theology I	3
010	APID 1302 Systematic Theology II	3
010	APID 2301 Systematic Theology III	3
010	APID 3309 Basic Doctrine	3
	<b>Total APID Credit Hours</b>	<b>12</b>

<b>Core Category</b>	<b>ASSOCIATE GE Core Courses</b>	<b>Credit Hours</b>
025	ENGL 1301 English Composition I	3
025	ENGL 2301 English Composition II	3
025	COMM 2308 Interpersonal Communication	3
040	MATH 2306 Intro to Applied Math	3
040	SCIE 1305 Creation Science	3
	<b>Total CGEC Credit Hours</b>	<b>15</b>

Category	BACHELOR GE Elective Courses	Credit Hours
	Associate GE Core Curriculum	15
020	HIST 3304 The Story of Christianity	3
020	ENGL 2302 Lectures on Literature	3
020	LEAD 3301 Leadership Development	3
055	GOVT 2308 American Government	3
058	BUSI 4302 Business Management	3
	<b>Total GEED Credit Hours</b>	<b>30</b>

## CORE BACM CURRICULUM

### 1<sup>st</sup> Semester

APID 1301	Systematic Theology I	3
BIBL 1301	Old Testament Survey	3
ENGL 1301	English Composition I	3
CHMN 1101	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 2<sup>nd</sup> Semester

APID 1302	Systematic Theology II	3
THEO 2303	Hermeneutics	3
ENGL 2301	English Comp. II	3
CHMN 1102	Christin Min Practicum	1
	Credit hours	<b>10</b>

### 3<sup>rd</sup> Semester

APID 1303	Systematic Theology III	3
BIBL 1305	Keys to Spiritual Success	3
COMM 2308	Interpersonal Comm	3
CHMN 1103	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 4<sup>th</sup> Semester

BIBL 2308	The Life & Times of Christ	3
HIST 3304	The Story of Christianity	3
MATH 2306	Intro to Applied Math	3
CHMN 1101	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 5<sup>th</sup> Semester

BIBL 2302	Acts of the Apostles	3
THEO 2306	Homiletics	3
GOVT 2308	American Government	3
CHMN 1102	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 6<sup>th</sup> Semester

BIBL 3306	The Pauline Epistles	3
CRED 1303	Christian Ethics	3
BIOL 1305	Creation Science	3
CHMN 1103	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 7<sup>th</sup> Semester

BIBL 3304	General Epistles	3
CRED 3304	Discipleship	3
ENGL 4301	Lectures on Literature	3
CHMN 1101	Christian Min Practicum	1
	Credit hours	<b>10</b>

### 8<sup>th</sup> Semester

APID 3309	Basic Doctrine	3
LEAD 3301	Leadership Development	3
COUN 2310	Family Therapy 1	3
CHMN 1102	Christian Min Practicum	1
	Credit hours	<b>10</b>

**9<sup>th</sup> Semester**

BIBL	3307	Prophets	3
BIBL	3306	Romans	3
MISS	4302	Church Planting	3
CHMN	1103	Christian Min Practicum	1
		Credit hours	<b>10</b>

**10<sup>th</sup> Semester**

BIBL	4304	Bibliology	3
BIBL	3310	Gifts of the Spirit	3
BUSI	4302	Business Management	3
CHMN	1101	Christin Min Practicum	1
		Credit hours	<b>10</b>

**11<sup>th</sup> Semester**

BIBL	3305	Prophecy	3
BIBL	4202	Wisdom Literature	3
CHMN	4401	Christian Min Practicum	4
		Credit hours	<b>10</b>

**12<sup>th</sup> Semester**

BIBL	4204	Christology	3
COUN	1301	Intro to Chr. Counsel.	3
CHMN	4402	Christian Min Practicum	4
		Credit hours	<b>10</b>

**BACM Program Summary**

Core Apostolic Identity Curriculum	9
General Education Core Curriculum	30
Associate Foundational & AACM Curriculum	27
Bachelor Foundational & BACM Curriculum	36
Christian Ministry Practicum	18
<b>Total Program Credit Hours</b>	<b>120</b>

# COURSE DESCRIPTIONS

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## APOSTOLIC IDENTITY

APID 1301 Systematic Theology I 3 credit hours

This course will cover the topic of biblical holiness principles and examine their application in the life of Apostolic Christians. The course will carefully examine how biblical holiness principles inform and give application to expressed individual Apostolic lifestyle standards.

APID 1302 Systematic Theology II 3 credit hours

This course will examine the new-birth experience with an in-depth study of the necessary components of biblical salvation. The course will explore how this biblical experience informs and impacts the life of an Apostolic believer.

APID 2301 Systematic Theology III 3 credit hours

This course covers the major theological doctrines of the Bible from an Apostolic perspective, with emphasis on the doctrine of God including His Oneness, attributes, character, and nature. In addition to the doctrine of God, the course will explore other major doctrines from an Apostolic perspective: the doctrine of sin, doctrine of Heaven and Hell, doctrine of salvation, doctrine of angels, doctrine of the church, and doctrine of the Lord's Supper. Finally, the course will explore how all these doctrines inform and impact the life of an Apostolic believer.

APID 3309 Basic Doctrine 3 credit hours

This course is an overview of the doctrines of the New Birth, the Oneness of the Godhead, and biblical holiness. Special emphasis will be given to scriptural foundations of each of these.

## BIBLICAL HUMANITIES

BIBL 1301 Old Testament Survey 3 credit hours

The emphasis of this course is focused on the historical and religious settings in which the Old Testament was developed. Students learn the relationship between the book under study and the rest of the books of the Bible, keeping them in proper perspective. This study will seek to develop the students' intellectual inquiry into the books of the Hebrew Bible, resulting in their becoming strong in spirit, in apostolic doctrine, and using their knowledge to develop a maturing relationship with their Creator and their brethren. Prerequisite(s): NA.



**BIBL 1302 New Testament Survey**

**3 credit hours**

This course is a study of the historical background and canon of the New Testament, an evaluation of NT criticism, and an examination of special introductory problems of selected NT Books. The student will become acquainted with first century works and issues as well as interact with the contemporary issues that directly relate to the origins of Christianity. Prerequisite(s): NA.

**BIBL 1304 Prophets**

This course surveys the Major Prophets (Isaiah, Jeremiah, Lamentations, Ezekiel and Daniel) and Minor Prophets (Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah and Malachi) of the Old Testament. Prerequisite(s): NA.

**BIBL 2301 Life and Times of Christ**

**3 credit hours**

This is a chronological study of the life and times of Christ – with emphasis on His birth, early years, His ministry, and the Passion Week. Prerequisite(s): NA.

**BIBL 2302 Acts**

**3 credit hours**

The course is a concentrated investigation of the birth of the church and the doctrinal foundation upon which it would seek to establish itself in Bible times. This course continues with an analytical study of the Acts of the Apostles with emphasis placed on the experience, the transition, the nature, the activities, the character and characters, as well as the growth and expansion of the New Testament church. Prerequisite(s): NA.

**BIBL 3302 Corinthians**

**3 credit hours**

The course is a comprehensive study of the Corinthian epistles and the conditions under which they were written. In a framework of New Testament doctrine and practices, this course places special emphasis upon the application of its teaching to the church today. This interpretive study of the Corinthian epistles includes topical exposition and analytical research. Prerequisite(s): NA.

**BIBL 3303 Paul's Journey Epistles**

**3 credit hours**

The course explores a study of Galatians, Ephesians, Colossians, Philippians, and I and II Thessalonians analyzed in their historical setting. Romans and Corinthians are included in this group but because these two books are explored at length in other courses less time is allocated to them. This course gives special emphasis to an exegetical exposition of the key subjects in these books written by the Apostle Paul. Prerequisite(s): NA.

**BIBL 3305 General Epistles**

**3 credit hours**

An Apostolic Christocentric overview of the seven non-Pauline epistles intended to be read publicly and commonly referred to as the General or 'Catholic' (universal) Epistles. This course examines the

message and theological themes of these epistles and their importance to post-modern Oneness Pentecostalism. Prerequisite(s): NA.

**BIBL 4301 Pastoral Epistles**

**3 credit hours**

These epistles offer a detailed analysis of I and II Timothy and Titus that gives special attention to the instructions and exhortations regarding pastoral work. Prerequisite(s): NA.

**BIBL 4303 Epistles of Paul**

**3 credit hours**

An overview of the letters of our Lord Jesus to His church, given through word and pen of Paul, Peter, James, John, and Jude. This is a course of study emphasizing doctrinal and lifestyle instruction. It reveals how the church of Jesus Christ, although anointed and Spirit-led, needs apostolic teaching and direction to be victorious. There is a focus also on the principles of spiritual warfare, family and societal relationships, inter-personal relationships, and how we are to interface with the spirit world. Prerequisite(s): NA.

**BIBL 4304 Bibliology**

**3 credit hours**

This course takes an analytical look at the Book we call the Word of God, providing an overview of the Bible as it relates to the history of mankind. It traces the development of the Scriptures that are held to be sacred by Jews and Christians from their origins through the various stages of translation. Versional comparisons are included as well as suggested ways to study the Bible. Faith in the Bible as the Word of God is encouraged to stimulate a desire to believe its pronouncements, live according to its dictates, and to instill some degree of skill in its communication.

**BIBL 4305 Wisdom Literature**

**3 credit hours**

This humanities study is an investigation of Hebrew wisdom literature as expressed in the Books of Proverbs and Ecclesiastes. Prerequisite(s): NA.

**BIBL 4306 Romans**

**3 credit hours**

The course is an exegetical study of Paul's epistle to the Romans which examines the important doctrines of grace, justification, sanctification, propitiation, and atonement. Prerequisite(s): NA.

**BIBL 4308 Hebrews**

**3 credit hours**

The survey of Hebrews is a verse-by-verse study of the epistle, the central theme of which is Jesus Christ, the final and full revelation of God. Hebrews has been aptly called the Holy Spirit's Commentary on the Old Testament. Prerequisite(s): NA.

## CHRISTIAN COUNSELING

COUN 1301 Introduction to Christian Counseling 3 credit hours

This course is designed to give students and overview of Christian Counseling. It will include fundamental vocabulary and skills used in Christian Counseling. This course will also give background knowledge to some of the theories in individual, couples and family counseling.

COUN 1304 Human Growth & Development 3 credit hours

This course is a study of the development of the individual from conception through adulthood. Theories and factual content underlying current thinking and research are examined, as well as the processes and influences affecting the developing person. The focus is on biological, social, emotional, and intellectual aspects across the lifespan, and individual application is emphasized.

COUN 2301 Theories of Counseling 3 credit hours

This course is an overview of theoretical approaches to counseling and psychotherapy, including fundamental concepts, assessment, client and counselor roles, cultural relevance, and intervention strategies/techniques. Includes role-playing practice of fundamental counseling response skills.

COUN 2303 Counseling Skills & Techniques 3 credit hours

A study of principles, methods and techniques for the counseling of individuals with attention to ways of fostering reflection and insight for the counselee, resolution of problematic issues, personal resolve and initiative and personal growth within the context of the counselee's various dynamic relationships.

COUN 2308 Legal & Ethical Issues 3 credit hours

This course offers a survey of professional ethics and laws relative to Christian counseling. Current laws regarding Christian counselors and ministers will be discusses. As well as, how to maintain proper ethics in this role.

COUN 2310 Family Therapy I 3 credit hours

This course is designed to offer the student training in conceptual and intervention skills. The focus will be a general overview of both modern and postmodern family therapy approaches. Attention will be given to the conceptualization and application of these models through appropriate therapeutic technique. This course will emphasize the integration of faith and learning in order that the student might utilize their skills for Christian service and professional leadership.

COUN 3301 Prevention, Intervention & Consultation 3 credit hours

This course prepares students for their roles as counselors in prevention, intervention, and consultation endeavors with specific populations in specific settings. Various approaches to

addressing these three domains of counseling will be explored and, using an action research model, students will prepare a blueprint for a prevention, intervention, or consultation project for a community, agency, or organization. Topics include planning, implementation, and program evaluation.

COUN 3303 Addictive Behavior & Treatment 3 credit hours

A study of the factors that contribute to addictive behavior and substance abuse and the various treatment modalities. Includes a history of addiction in North America, predisposing and sociocultural dimensions, screening and diagnosis, pharmacology of substances, legal issues, family systems, and prevention and treatment approaches, including the role of spirituality and the AA movement.

COUN 3306 Counseling Diverse Populations 3 credit hours

This course provides an opportunity to develop effective communication/helping styles for working with clients from diverse cultural backgrounds. Significance is placed on an investigation of cultural diversity and greater self-awareness of one's own cultural values as they relate to counseling in multi-cultural society.

COUN 3308 Crisis Trauma 3 credit hours

This course is designed to explore crisis theory and trauma. Emphasis will be placed upon the influence of crisis and trauma to the family system. The role of spirituality in crisis and trauma will be examined.

COUN 3311 Family Therapy II 3 credit hours

This course is designed to offer the student in depth training in conceptual and intervention skills. The primary focus will be a general overview of the postmodern family therapy approaches. Attention will be given to the conceptualization and application of these models of therapy through appropriate therapeutic technique. This course will emphasize the integration of faith and learning in order that the student might utilize their skills for Christian service.

COUN 4301 Group Processes & Practice 3 credit hours

This course examines the theoretical components and developmental aspects of group counseling. Topics include types of groups, group dynamics and processes, group leadership and membership roles, ethical awareness in relation to groups, and crisis management within groups.

COUN 4302 Pastoral and Biblical Counseling 3 credit hours

This course is a general introduction to biblical pastoral counseling, including an overview of current trends in counseling theory and practice and the role of counseling in public, private and church settings. The approach to soul care that will be taught relies upon the sufficiency of Scripture and is centered in the gospel. The class will present a basic counseling methodology that

will be applied to common counseling situations including biblical peacemaking, anger, fear, worry, and depression.

### COUN 4303 Psychopathology

3 credit hours

This course covers a wide range of definitions and models that focus on the complex or problematic psychological disorders and conditions of psychopathology. Emphasis is on learning accepted conceptualizations of such disorders along with contemporary treatment approaches. Students are introduced to Diagnostic and Statistical Manual of Mental Disorders (DSM) and the basis of diagnosis and classification of psychopathology. Critical thinking skills are emphasized as are multicultural, legal and ethical issues involved in the field of abnormal psychology.

### COUN 4305 Couples Counseling

3 credit hours

This course introduces students to a variety of approaches that have been developed for thorough premarital and marital counseling. The course also teaches students conceptual models for understanding the variety of ways marriages can become dysfunctional and introduces them to short-term methods that can be used when such problems develop.

### COUN 4306 Capstone

3 credit hours

The purpose of the capstone project is to assess the student's ability to integrate knowledge of theories, models, and research within Christian counseling. There are two portions to the capstone project: 1) a theory of change as relating to Christian Counseling paper and 2) a professional presentation. Each portion is described in more detail below. Students must pass both parts of the capstone project in order to graduate from the program.

### COUN 4308 Counseling Children & Adolescents

3 credit hours

This course is designed to give students an overview of theoretical and practical approaches in working with children and adolescents. Special populations and issues identified by course participants will be explored.

## CHRISTIAN EDUCATION

### CRED 1303 Christian Ethics

3 credit hours

This course seeks to widen the range of ethical concerns and considerations so that issues affecting all believers are brought into focus. Lessons will focus on the Judeo-Christian ethics and values that have served the human family for nearly four millennia. The course seeks to train and develop student understanding in the areas of right and wrong in the practice of community.

Prerequisite(s): NA.

CRED 1304 Introduction to Christian Education 3 credit hours

This study will be an overview of the educational task of the church. This course includes a survey of the biblical and historical foundation, materials, methods, and administration.

CRED 2301 Child Development 3 credit hours

The course is a study of the process and stages of human intellectual, spiritual, physical, social, and emotional development from prenatal origins through middle childhood. Prerequisite(s): NA.

CRED 2302 Principles of Instruction 3 credit hours

Using a systematic approach to instruction including purpose, process and practice, the student will be acquainted with the role of public, private, and home schooling and the nature of the teaching profession. The student will also be introduced to core philosophies guiding the 21st century teacher. Prerequisite(s): NA.

CRED 3301 Teaching Children 3 credit hours

The course is focused on the elementary child. The focus of this course is twofold. First, the unique learning styles and challenges of children will be covered. The focus here will be on the classroom setting, be it a Sunday school or a "real" school setting. Second, the exceptional world of children's ministry will be studied in-depth. The students will become familiar with the why's, whom and how's of children's ministry. Prerequisite(s): NA.

CRED 3303 Curriculum Development 3 credit hours

Through the study of the basic principles of curriculum development, educators and curriculum leaders are provided with knowledge, skills, and experiences to be actively involved in multiple facets of curriculum development, including planning, design, developmental processes and approaches, implementation, evaluation, and improvement/change. Development of curriculum will systemically address technology integration, evidenced-based practices, innovative and collaborative learning experiences, and the impact of social, political, psychological, and economic factors. Prerequisite(s): NA.

CRED 3305 Stewardship 3 credit hours

Apostolic believers all are called to fulfil the mission of the church in reaching the lost and making disciples for Jesus Christ. They are obligated to pursue this mission as good stewards of their time, talent, treasure, testimony, and the truth of Scripture. This course explores these responsibilities of stewardship. Prerequisite(s): NA.

CRED 4301 Classroom Management 3 credit hours

This course examines the principles of behavioral management as applied to children and youth in the classroom setting. It employs practical applications in the areas of motivational techniques, lesson planning, classroom control, and organizational skills. Prerequisite(s): NA.

CRED 4302 Educational Administration

3 credit hours

The course examines the administration roles in the design, implementation and improvement of the total educational program in private schools. Specific areas of study include curriculum and instruction, staff personnel and student activities. Prerequisite(s): NA.

CRED 4303 Special Education Teaching

3 credit hours

The purpose of this course is to develop skills for recognizing and effectively teaching students with various exceptionalities. Broad areas to be covered in this course are areas of exceptionalities, major trends and issues in special education with emphases on collaboration and inclusion, service delivery models and family and community involvement. Prerequisite(s): NA.

CRED 4305 Comparative Christian Education

3 credit hours

A survey course examining past and current Christian education curricula available to the Christian school. A study of selected national systems of education, with reference to administration, curriculum development and educational opportunities. Prerequisite(s): NA.

CRED 4306 Capstone

3 credit hours

The Capstone course offers students an opportunity to increase their impact and effectiveness as a leader. Prerequisite(s): NA.

CRED 4308 Teaching Practicum

3 credit hours

This course applies a student practical approach to the principles of Christian education through classroom instruction. The student practices teaching in a lab class and gains experience in an actual Christian school classroom. Prerequisite(s): NA.

## EDUCATION

EDUC 4304 Introduction to Andragogy

3 credit hours

This course discusses the history of adult education and learning principles. Topics to be presented will include the history and philosophy of adult education, the nature of the adult learner, teaching strategies for adult learners, adult learning styles and motivation to learn.

## HUMANITIES/FINE ARTS

### COMMUNICATION

COMM 2308 Interpersonal Communications

3 credit hours

This course examines interpersonal communication from an integral and multi-dimensional research-based perspective, applying theory to practice. In this course, students will learn how build healthy, effective, and productive communication skills. Prerequisite: NA.

## ENGLISH

ENGL 1301 English Composition I 3 credit hours

This is a course of rhetoric in which there will be an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. The emphasis is on effective rhetorical choices, including audience, purpose, arrangement, and style, with a focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Prerequisite: NA.

ENGL 2301 English Composition II 3 credit hours

Second course in two course composition sequence. Students continue to develop experience in reading, thinking, and writing critically by writing essays that demonstrate ability to analyze and evaluate the ideas of others and integrate them into their own writing. Reinforces student experience with the conventions of standard written English and the conventions of documentation while developing student ability to carry out independently the proper method and responsibilities of research. Prerequisite(s): ENGL 2301 English Composition I .

ENGL 4301 Lecturers on Literature 3 credit hours

This course is a survey of professor-selected topics designed to related to a variety of English language literature and its cultural context. The course offers the flexibility for guest lecturers which provides the students with new perspectives and contexts. This seminar-based course will require considerable reading of primary texts (works of literature), as well as reading literary scholarship and developing research and writing skills. Prerequisite: NA.

## HISTORY

HIST 1301 Early Church History 3 credit hours

The course examines the theological, social, historical, intellectual, cultural, political, and popular influences of the first century early church through the establishment of an imperial Christian church in the late 4th century. It will compare and contrast the doctrinal positions of the Apostles and the subsequent church fathers of the second, third and fourth centuries. Prerequisite: NA.

HIST 2301 Reformation and Modern Church History 3 credit hours

A study of Christianity from the Reformation to the present day. The course content is designed to analyze and integrate course readings (in narrative history and source materials) and to present a sympathetic but critical and Oneness Apostolic perspective on



the historical development of the church. Emphasis on the uses and applications of church history in life and ministry. Prerequisite: HIST 1301 Early Church History.

HIST 3304 The Story of Christianity 3 credit hours

This course offers a survey of the entire history of Christianity, in its many branches from the Apostles to the Pre-Reformation. Special emphasis will be given to Oneness Apostolic theological themes, studied in their historical context, with people, places, and events, as well as to the spread of Christianity throughout the world.

HIST 4306 Modern Pentecostal Movements 3 credit hours

The course aim is to analyze the nature and the impact of the Pentecostal movements of the twentieth century. The course also examines the doctrinal and theological evolution of these dynamic Pentecostal movements, and their global impact worldwide. These movements are evaluated as to their general acceptance into the Christian community at large from both a Pentecostal and non-Pentecostal perspective. Prerequisite(s): HIST 3304 The Story of Christianity.

## MISSIONOLOGY

MISS 1301 Introduction to Missions 3 credit hours

This course provides students with a general overview of the work of missions that explores the biblical, historical foundations of Global missions, as well as the calling, and preparation of serving as a missionary in the United Pentecostal Church International. Prerequisites: NA.

MISS 1304 Theology of Missions 3 credit hours

This course examines scripture through the meta-narrative of the *mission dei (the mission of God)* providing a Biblical and theological foundation for Apostolic Global Missions. Topics covered include such subjects as a missional reading of Scripture, the justification of mission, the task of mission, the motivation of mission and so forth. Prerequisites: NA.

MISS 2301 The Continuing Mission: Acts 29 3 credit hours

This course focuses on Oneness Pentecostal missions from Azusa Street to the present; all done through the lens of Oneness Pentecostal missionaries. It identifies and discusses a variety of challenges missionaries often face in their quest to carry “the whole Gospel to the whole world by the whole church” (i.e., adversity, fear, and discouragement). Students explore these topics through personal interaction with veteran missionaries and reading assignments detailing their individual experiences. Prerequisites: NA.

### 2305 World Religions

3 credit hours

The course examines the major non-Christian religions of the world as well as three predominate alternative religions. The class features a general introduction to the religion and explores the history, major figures, tenets, and sacred texts of the particular religion. The course endeavors to discuss similarities and differences between the non-Christian religions and Apostolic Pentecostalism with a view of discovering a possible bridge for evangelization. Prerequisites: NA.

### MISS 2306 Exploring Short Term Missions

3 credit hours

This course examines the multiple pathways to the harvest through the various short-term missions' programs under the umbrella of Global Missions. The course will examine the process of getting to the field, successfully ministering in an intercultural environment and reintegration to the homeland; thus, ensuring that short-term missions helps and does not hurt. Prerequisites: NA

### MISS 2308 The Mission of the Church

3 credit hours

This course is a Biblical examination of the church's mission to take "the whole Gospel to the whole world by the whole church." The course focuses on God's election of a redeemed people who are participants in His mission in both Testaments. Particular attention will be given to the mission approaches and challenges faced by the pristine Apostolic church and their relevance to post-modern Apostolic missionary endeavors. Prerequisites: NA

### MISS 3301 Missions and the Human Context

3 credit hours

This course seeks to develop the skills necessary to effectively communicate and contextualize the Apostolic message across cultural and ethnic boundaries by examining the social and cultural issues/challenges missionaries may face in the development of intercultural relationships (*i.e., gender roles, honor and justice, ethnocentrism and so forth*). The course also provides a practical component to help students assess their potential strengths and possible challenges through the construction of a genogram and the completion of missionary assessments. Prerequisites: NA.

### MISS 3304 Missionary Life and Work

3 credit hours

This course is designed to prepare students for intercultural missions by examining topics such as home-front and field preparations (*i.e., cultural and language acquisition*) gender and familial issues, navigating mission field crisis and issues related to home-land reentry. Prerequisites: NA.

### MISS 3306 Missions Practicum

3 credit hours

This course provides students with practical, invaluable real-world missiology experience while requiring interactive, on-site student involvement, study and personal observation in

the actual missions setting—either abroad or in North America. There are several options available for completing the Missions Practicum such as extended on-site mission trips, *Associate in Missions (AIM)* or *Next Steps* assignments, *Access Challenge Institute*; *R.K. Rodenbush Summer Training Program*; *TESOL/TEFL program* or similar field experiences. The Missions Practicum proposal must be approved by the Missiology Program Chair. Upon completion of the practicum, students are required to complete a summary report of the on-site student involvement, study, observations, and lessons learned. As a follow-on to the summary report, students will make a formal, oral presentation to faculty, staff, and student representatives. Prerequisites: Completion of 1<sup>st</sup> year Missiology courses.

#### MISS 3308 Strategic Missions

3 credit hours

This course is an overview of the unengaged and unreached, minimally reached people groups typically found in access-challenged or creative access areas and the current non-traditional missional strategies (*i.e., tentmaking, business as missions, TESOL/TEFL, intercessory prayer*) used for intercultural discipleship and evangelism. Prerequisites: NA.

#### MISS 4301 Church Planting

3 credit hours

This course aims to focus the student upon the nature of missions as found in the historical narratives of the New Testament and contrast these views with the historical practice of historical Christianity. In addition, this class will look closely at Apostolic soteriology and draw clear distinctions between the Apostolic soteriological model and the Catholic, Reformed and Evangelical soteriological models. Correct theology is the basis for sound methodologies. This course will provide a basis for the remainder of the church-planting curriculum that will be focused on practical strategies and methods. Prerequisites: NA.

#### MISS 4303 The Indigenous Church

3 credit hours

This course educates students concerning the long-term goal of missionary activity—the establishment of strong, indigenous churches which are self-governing, self-supporting, and self-propagating. It shows the benefits of these indigenous church principles, as well as hindrances in adopting them. The course also details the changing roles of missionaries as the national church goes through various stages of development. Prerequisites: NA.

#### MISS 4306 Capstone

3 credit hours

The Program Capstone is the culminating and integrative experience for students majoring in the Missiology concentration. Students are required to write both a missiology project proposal and complete the Program Capstone writing project. The Program Capstone is based on an acceptable field of study and/or experience gained during the student's Missions Practicum and must demonstrate high attainment in applied scholarship in a relevant and challenging missiology-related subject or issue. The project proposal must be approved by the Missiology Program Chair prior to the student beginning any field or extensive research. The Program Capstone will adhere to the SBL Handbook of Style, 2<sup>nd</sup> Edition. Prerequisites: All completed or concurrent Missiology courses.

MISS 4308 Trends and Current Issues in Missions

3 credit hours

This course identifies current mission trends and issues in an ever-changing global environment. Students will examine challenges and obstacles to current mission efforts while submerged in an increasingly political, social, and cultural chaos. Coursework and discussions will focus on potential solutions in such an environment where the church must be successful in its mission efforts while remaining faithful to its unchanging Apostolic message. Prerequisites: NA.

## MUSIC MINISTRY

MUSC 1101, MUSC 1102 Private Piano Lessons

1 credit hour

This course is open to both music and non-music majors; it consists of a 30-minute private piano lesson each week. A minimum of three hours of practice per lesson is required to maintain a passing grade. A private music lesson fee is charged. The course may be repeated as needed to obtain up to eight credit hours. Prerequisites: NA.

MUSC 1103, MUSC 1104 Private Organ Lesson

1 credit hour

These courses are open to both music and non-music majors; they consist of one private 30-minute instrument lesson each week. A minimum of three hours of practice per lesson is required to maintain a passing grade. A private music lesson fee is charged. The course may be repeated as needed to obtain up to eight credit hours. Prerequisites: NA.

MUSC 1105, MUSC 1106 Private Voice Lessons

1 credit hour

This course is open to both music and non-music majors; it consists of a 30-minute private piano lesson each week. A minimum of three hours of practice per lesson is required to maintain a passing grade. A private music lesson fee is charged. The course may be repeated as needed to obtain up to eight credit hours. Prerequisite: NA.

MUSC 1107, MUSC 1108 Choir

1 credit hour

Choir is a vocal group open to all students of the college. This group rehearses and performs many types of gospel and contemporary style music. It provides experience for students who wish to develop their skills and expand their knowledge in this area of music ministry. This class meets once a week and performances are scheduled periodically throughout the school year. A rental fee will be charged for the choir robe. This course may be taken for credit up to eight times. Prerequisites: NA.

MUSC 1109, MUSC 1110 Chorale

1 credit hour

This is a limited singing group drawn by audition from the college choir. Participation in the annual summer choral tour is required. This class meets twice each week. Performances are scheduled periodically throughout the school year. This course may be taken for credit up to eight times. Prerequisites: Concurrent enrollment in MUSC 1107, MUSC 1108 Choir

MUSC 1113, MUSC 1114 Private Drum Lessons  
MUSC 1115, MUSC 1116 Private Guitar Lessons

1 credit hour

These courses are open to both music and non-music majors; they consist of one private 30-minute instrument lesson each week. A minimum of three hours of practice per lesson is required to maintain a passing grade. A private music lesson fee is charged. The course may be repeated as needed to obtain up to eight credit hours. Prerequisites: NA.

MUSC 1203 Applied Keyboard I

2 credit hours

This course is an introduction to the fundamentals of playing the piano. Students will be taught in a group environment. Class sessions typically involve the playing of prepared assignments and sight reading. The course also instructs the student in the construction and interpretation of various chord structures and symbols. Prerequisites: NA.

MUSC 1204 Applied Keyboard II

2 credit hours

This course is a continuation of Applied Keyboard I. Students will be taught in a group environment. Class sessions typically involve the playing of prepared assignments and sight reading. Students will be expected to perform at an early intermediate level by the end of the semester. The course also instructs the student in complex chord structures and symbols. Prerequisites: MUSC 1203 Applied Keyboard I

MUSC 1207 Ear Training I

2 credit hours

The course introduces beginning aural skills training in the areas of intervals, scales, chords, rhythm, melody, harmony, sight singing and basic transcription. Prerequisites: NA.

MUSC 1208 Ear Training II

2 credit hours

This course is a continuation of Ear Training I. It involves further development in the areas of intervals, scales, chords, rhythm, melody, harmony, sight singing and transcription. Prerequisites:

MUSC 1305 Music Theory I

3 credit hours

This introductory course is designed to acquaint the student with the fundamental rudiments of music theory including note recognition, major scales, major key signatures, simple and compound meters, intervals, time signatures, circle of fourths and fifths, and basic rhythm techniques.

Prerequisites: NA.

MUSC 1306 Music Theory II

3 credit hours

A continuation of Music Theory I. This course will introduce basic music theory concepts such as minor key signatures and scales, triads, seventh chords, inversions, church modes and will include an introduction to the Roman Numeral Analysis system. Prerequisites:

MUSC 2203 Applied Keyboard III

2 credit hours

This course is a continuation of Applied Keyboard II. Students will be taught in a group environment. Class sessions typically involve the playing of prepared assignments and sight reading. Students will be expected to perform at an intermediate level by the end of the semester. The course also instructs the student in more complex chord structures, symbols, and transpositions.

Prerequisites: MUSC 1203 Applied Keyboard I, MUSC 1204 Applied Keyboard II

MUSC 2204 Applied Keyboard IV

2 credit hours

This course is a continuation of Applied Keyboard III. Students will be taught in a group environment. Class sessions typically involve the playing of prepared assignments and sight reading. Students will be expected to perform at a late intermediate level by the end of the semester. The course also instructs the student in more advanced chord structures, inversions, symbols, and transpositions.

Prerequisite: MUSC 1203 Applied Keyboard I, MUSC 1204 Applied Keyboard II, MUSC 2203 Applied Keyboard III

MUSC 2207 Ear Training III

2 credit hours

This course is a continuation of Ear Training II. It involves further development in the areas of intervals, scales, rhythm, sight singing, including both melodic and chordal transcription.

Prerequisites: MUSC 1207 Ear Training I, MUSC 1208 Ear Training II

MUSC 2208 Ear Training IV

2 credit hours

This course is a continuation of Ear Training III with further development of aural skills with emphasis placed on correct notational practices. Prerequisites: MUSC 1207 Ear Training I, MUSC 1208 Ear Training II, MUSC 2207 Ear Training III

MUSC 2305 Music Theory III 3 credit hours

A complex study in music theory which discusses advanced harmonic materials, as well as secondary chords, non-chord tones, cadences, four-part writing, and analysis of church hymns. Prerequisites: MUSC 1305 Music Theory I, MUSC 1306 Music Theory II

MUSC 2308 Music History 3 credit hours

The course surveys music and its development in Western civilization from the Middle Ages to the post-modern era. Students integrate score study, listening assignments, class lectures and written assignments to develop an understanding of musical concepts in the light of their historical and general cultural context. Prerequisites: NA.

MUSC 3202 Ensemble Rehearsal Techniques 2 credit hours

Students will learn techniques for teaching generational choral and instrumental ensembles. Ensemble management, basic conducting patterns, warm-ups, and the development of proficiency in playing parts on the piano is emphasized. Prerequisites: MUSC 3307 Choral Conducting

MUSC 3303 Music Software Applications 3 credit hours

This course introduces students to current music technologies, including computer software used for scheduling, notation, sequencing, recording and music education. Students will work individually and in groups on music projects demonstrating an understanding and use of these technologies in music. Prerequisites: Consent of instructor

MUSC 3305 Songwriting & Composition 3 credit hours

This course will discuss the basics of songwriting and survey different song lyric structures, and a variety of modern composers. Students will study effective development of form, melody, harmony, bass progressions, rhythm as well "hooks," and points of view. Students will work individually and in small groups to apply sound song writing principles to their own creations. A variety of genres will be explored. Prerequisites: NA.

MUSC 3307 Choral Conducting 3 credit hours

Students will learn basic conducting (meter patterns as well as cuing) for use in primarily choral literature. This course includes a discussion of choral arranging in SATB form, teaching by note as well as rote. Prerequisites: NA.

MUSC 3310 Childhood Musical Development 3 credit hours

This course is designed to educate students in children's musical development. Included will be discussion of major philosophers of children's music (Kindermusik, Suzuki, Orff, & Kodaly) along with the study of materials, literature and developmental concepts

appropriate for musical maturation. Also discussed will be establishing a children's music program in the Christian school or church setting, the production of children's musicals, and how to create a children's music and arts program. Prerequisite: NA.

MUSC 3311 Improvisational Theory I 3 credit hours

This course is a study of formulas needed to create improvisations. Using chord analysis, scale application, and melodic form students will gain skills necessary to improvise in a variety of musical situations. Prerequisites: MUSC 2204 Applied Keyboard IV or consent of instructor

MUSC 3312 Improvisational Theory II 3 credit hours

This course is a continuation of materials presented in Improvisational Theory I by focusing on improvisational idioms of jazz piano. It includes technique, chord voicing concepts, harmonic progressions, and lead sheet realization with mid-level fluency in all keys. Prerequisites: MUSC 3311 Improvisational Theory I

MUSC 3314 Essentials of Congregational Worship 3 credit hours

A study of the essentials of congregational worship in all of its forms with the intent to develop personal and corporate worship. This course places worship in the context of Old and New Testament scripture, examines key biblical passages on music and worship, and studies the design of worship services and the principles of a vital church worship program.

MUSC 4208 Instrumental Techniques 2 credit hours

This course offers an introduction to a pedagogical study of the basic rudiments of the acoustic guitar, electric bass guitar, and percussion/drum set. Prerequisites: Consent of instructor

MUSC 4212 Piano Pedagogy 2 credit hours

The course investigates current piano methods, techniques and philosophies for teaching children and adults by note and by ear. The course also examines business procedures and policies involved in operating a private music studio. Each student is required to compose a piano series and will be given the opportunity for supervised teaching. Prerequisites: At least 7 semesters of private study or consent of instructor.

MUSC 4214 Vocal Pedagogy 2 credit hours

This course introduces the student to various methodologies, exercises, and skills needed for vocal instruction. The topics of vocal care and maintenance are also covered. The course examines proper business procedures and policies involved in operating a private voice studio. Each student is required to compose a vocal series and will be given the opportunity for supervised teaching. Prerequisites: At least 7 semesters of private study or consent of instructor.



MUSC 4301 Instrumental/Choral Arranging 3 credit hours

This course discusses instrument ranges, characteristics, techniques and roles within the orchestra as well as developing a proficiency in SATB choral arranging. Students will work individually and in groups on music projects demonstrating an understanding and use of these principles, techniques, and technologies. Prerequisites: MUSC 3202 Ensemble Rehearsal Techniques.

MUSC 4302 Capstone: Recital 3 credit hours

All music students in their senior year will present a full recital (30-40 minutes) as approved by the private instructor and program chair. Each student should show proficiency in piano or voice, conducting, and original composition. The recital will consist of solo and/or ensemble literature from the core repertoire as chosen by the instructor. Prerequisites: At least 7 semesters of private study or consent of program chair.

MUSC 4304 Transcription & Analysis 3 credit hours

This course involves the recognition and analysis of commonly used progressions, the study of melodic, harmonic, and rhythmic dictations as well as more complex sight singing. The ability to listen to a song and transcribe the parts (SATB) with correct rhythms and chords will be the focus. Prerequisites: MUSC 2208 Ear Training IV or consent of instructor

MUSC 4305 Church Music Administration 3 credit hours

This course addresses the administrative and organizational responsibilities of leading a church music program including budgets, scheduling, as well as dealing with real life situations. The course guides the student in his or her formation of a biblically based leadership philosophy for music ministry. Prerequisites: NA.

## NATURAL MATHEMATICS

MATH 2306 Introduction to Applied Math 3 credit hours

This course is designed to provide a general review of high school level mathematics while extending the student's learning to College Algebra, including linear and quadratic equations and their applications, and consumer and business math applications. Prerequisite: NA.

## NATURAL SCIENCES

SCIE 1305 Creation Science

3 credit hours

This Course is designed to explore what true science is and how science benefits mankind. The course is both scientific and theological in nature. Students will investigate the merits of creationism and evolutionism, in light, of potential contradictions of scientific laws and mathematical probabilities. The course surveys popular evolutionary ideas from the fields of anatomy, astronomy, biology, chemistry, and other pertinent fields of study; as well as scientific evidence for the biblical account of creation, the Flood, dinosaurs, origins, ethnic origins, and geographic distribution of animals. Prerequisite: NA.

## SOCIAL AND BEHAVIORAL SCIENCES

### ECONOMICS/BUSINESS

BUSI 4302 Business Management

3 credit hours

This survey course explores the development of the understanding of organizations and of the decision-making skills required in management positions. The purpose is to examine how management concepts have developed and continue to change. A detailed examination will be conducted of the four basic functions of management: planning, organizing, motivating, and controlling. Particular emphasis will be given to goal planning, managing change, career progression, and managerial value systems.

### GOVERNMENT/POLITICAL SCIENCES

GOVT 3308 American Government

3 credit hours

The course is designed to acquaint students with the origins, concepts, structures, organizations, tenets and policies of the United States government and political system. Source documents will be used to increase comprehension and to analyze such relevant primary and secondary source documents and their varying and diverse political viewpoints.

### LEADERSHIP

LEAD 3301 Leadership Development

3 credit hours

The course explores and illustrates the various leadership theories, strategies, responsibilities and individual qualities. This course will discuss a leader's motives, attitudes, character, qualities, and skills necessary to be successful in the ministry.

### PSYCHOLOGY

PSYC 1301 Introduction to Psychology

3 credit hours

This course is a broad introduction to the field of psychology. Students explore the key figures, diverse theoretical perspectives, and research findings that have shaped some of the major areas of

contemporary psychology. This course also examines the research methods used by psychologists across these areas to study the origins and variations in human behavior.

## THEOLOGY

THEO 1301 Personal Evangelism 3 credit hours

This course examines Apostolic models of evangelizing and discipling individuals. Emphasis will be given to detailed training in current methods with opportunities given to explore practical evangelism experiences.

THEO 1304 Spiritual Disciplines 3 credit hours

This course is designed to establish the responsibilities the Apostolic student has to himself, others, and God. The students will be challenged to grow spiritually in their personal relationship with God through mental, emotional, and spiritual disciplines. Emphasis will be given to concepts of prayer, fasting, spiritual warfare, personal relationships, conflict management, and spiritual leadership as students explore how these disciplines inform their growth as Apostolic Christians.

THEO 2303 Hermeneutics/Study Resources 3 credit hours

This course explores the importance of sound and correct biblical interpretation and how to apply appropriate rules for interpreting the Scriptures. The course will also investigate Bible study methods and available printed and electronic resources. Attention will be given to the practical application of following these rules and methods and using the tools available to a student of Scripture.

THEO 2304 Gifts of the Spirit 3 credit hours

A systematic analytical study of the nine gifts of the Spirit as recorded in I Corinthians 12:8-10. This course places special emphasis on acquainting the student with the operational activities of each gift and how the gifts all work together to compliment the body of Christ.

THEO 2306 Homiletics 3 credit hours

This course is a thorough study of the preparation and delivery of sermons and lessons. Basic principles of persuasive speaking are integrated with an emphasis on practical application through classroom presentations.

THEO 3308 Prophecy 3 credit hours

This course is designed to inform the student regarding scriptural prophecies pointing to our present-day as well as future events. Using Old Testament prophecies and the Book of Revelation, emphasis will be given to guiding students' comprehension of the impact of biblical prophecy in the lives of Apostolic Christians.

THEO 4303 Pastoral Theology

3 credit hours

This course will cover the topic of practical responsibilities and ethical conduct in the performance of duties for those involved in Apostolic Christian ministry. Details of the Apostolic minister's calling and his or her personal development will be covered as well as strategies developed for establishing and maintaining appropriate ministerial relationships and avoiding moral and professional failure.

THEO 4306 Capstone

3 credit hours

This course is designed to introduce soon-to-graduate students to the advantages of pursuing advanced, graduate-level studies. Emphasis will be given to preparing undergraduates for the graduate-school experience through practical, graduate-level reading and writing assignments. Students will be guided through the process of writing a selected thesis from an Apostolic perspective and based within the Book of Hebrews.

THEO 4310 Christology

3 credit hours

This course will systematically analyze the Old and New Testament evidence which firmly establishes Jesus of Nazareth as the long awaited Messiah of Israel, Redeemer of the world, and the one true God. In this course, we will delve into the dual nature of Jesus Christ, as He was fully man and fully God. This is to have a true understanding of Jesus Christ, and how the fullness of the Godhead is found in Him.

# TBC PERSONNEL

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